

AGENDA

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Wilton Community Centre, West Street, Wilton, Salisbury, SP2 0BG
Date: Wednesday 5 December 2012
Time: 6.30pm

Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk

or Stephen Harris (South West Wiltshire Community Area Manager), Tel: 01722 434211 or (email) stephen.harris@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Bridget Wayman (Chairman)	Nadder and East Knoyle
Cllr Richard Beattie (Vice-Chairman)	Wilton and Lower Wylye Valley
Cllr Tony Deane	Tisbury
Cllr Josephine Green	Fovant and Chalke Valley
Cllr George Jeans	Mere

Items to be considered	Time
<p>1 Welcome and Introductions</p> <p>2 Apologies for Absence</p> <p>3 Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>4 Minutes (<i>Pages 3 - 26</i>)</p> <p>To confirm as a correct record and sign the minutes of the previous meeting held on Wednesday 17 October 2012.</p> <p>5 Matters Arising</p> <p>The Board will discuss any matters arising from the minutes of the last meeting.</p>	6.30pm
<p>6 Youth Project Grants (<i>Pages 27 - 70</i>)</p> <p>Youth Grant applicants will be invited to present their projects to the Board. After discussion the Board will vote on each application in turn.</p>	6.35pm
<p>7 Chairman's Announcements</p> <p>8 Current Consultations (<i>Pages 71 - 72</i>)</p> <p>To note the current consultations listed on the attached document.</p> <p>To view further information and to take part in a consultation, click on the link: http://consult.wiltshire.gov.uk/portal</p>	7.40pm
<p>9 Cabinet Representative - Councillor Toby Sturgis</p> <p>Councillor Toby Sturgis, Cabinet member for Waste, Property, Environment and Development Control Services; will provide an insight into his area of responsibility, followed by an opportunity to ask questions.</p> <ul style="list-style-type: none"> ○ Performance of waste management including collection, disposal and recycling and property management including county farms. ○ Performance of countryside management and the provision of gypsy and traveller services. ○ Climate change and carbon trading. 	7.45pm

- Development control services including planning enforcement and conservation.

10 **Partner and Community Area Updates (Pages 73 - 98)** **8.00pm**

To note the written updates attached to the agenda and to receive any verbal updates from those present:

- a) Police Updates for Mere, Tisbury & Wilton are attached – *Inspector Noble will provide an update on crime statistics, as requested at the previous meeting.*
- b) Fire Update for October - attached
- c) NHS Update for October - attached
- d) Tenants Panel – verbal update
- e) Update on Area Board Priorities for 2012/13 - attached
- f) Wiltshire Council Items for Information are attached
- g) Update on the South West Wiltshire Issues System – attached

Note: Speakers are reminded that they each have a 3 minute slot, unless they have previously discussed alternative arrangements with the Community Area Manager.

11 **Update on Digital Champions - Wiltshire Online Programme (Pages 99 - 106)** **8.15pm**

To receive an update on the progress of the Wiltshire online programme in our area and the call for further volunteers to assist the project.

Further information on the volunteering opportunities available can be found by following the link: www.wiltshireonline.org

Officer: Jenny Wilcockson, Digital Literacy Coordinator

12 **Wiltshire's Community Ownership of Assets Toolkit (Pages 107 - 126)** **8.20pm**

To receive information on the Wiltshire Community Asset Toolkit.

Officer: David Bowater,

A copy of the Toolkit can be viewed by clicking on the link: <http://www.wiltshire.gov.uk/wiltshire-community-ownership-of-assets-toolkit.pdf>

13	Tisbury Community Campus Update	8.35m
	To receive an update from a member of the Shadow Community Operations Board (SCOB), on the progress of the Tisbury Community Campus.	
	<i>Cllr Tony Deane</i>	
14	Community Area Transport Group (CATG) Update <i>(Pages 127 - 142)</i>	8.40pm
	The Board will consider recommendations from the CATG for future funding projects as detailed in the attached report.	
	<i>Officer: Stephen Harris, Community Area Manager</i>	
15	Community Area Grants <i>(Pages 143 - 164)</i>	8.45pm
	The Board members will consider 3 applications for funding from the Community Area Grants Scheme:	
	<ul style="list-style-type: none"> • Chilmark Cricket Club - £2,500 towards an artificial surface for the cricket net. • Chilmark Playground Management Committee - £346 (Small Grant) for bench seating in playground. • Bowerchalke Village Hall - £1,214 towards a storage shed for the Village Hall. 	
16	Close <i>(Pages 165 - 166)</i>	9.00pm
	A copy of the Forward Plan is attached for information.	

Future Meeting Dates

Wednesday 6 February 2013

7.00pm

Grove Buildings, Mere

Wednesday 5 June 2013

7.00pm

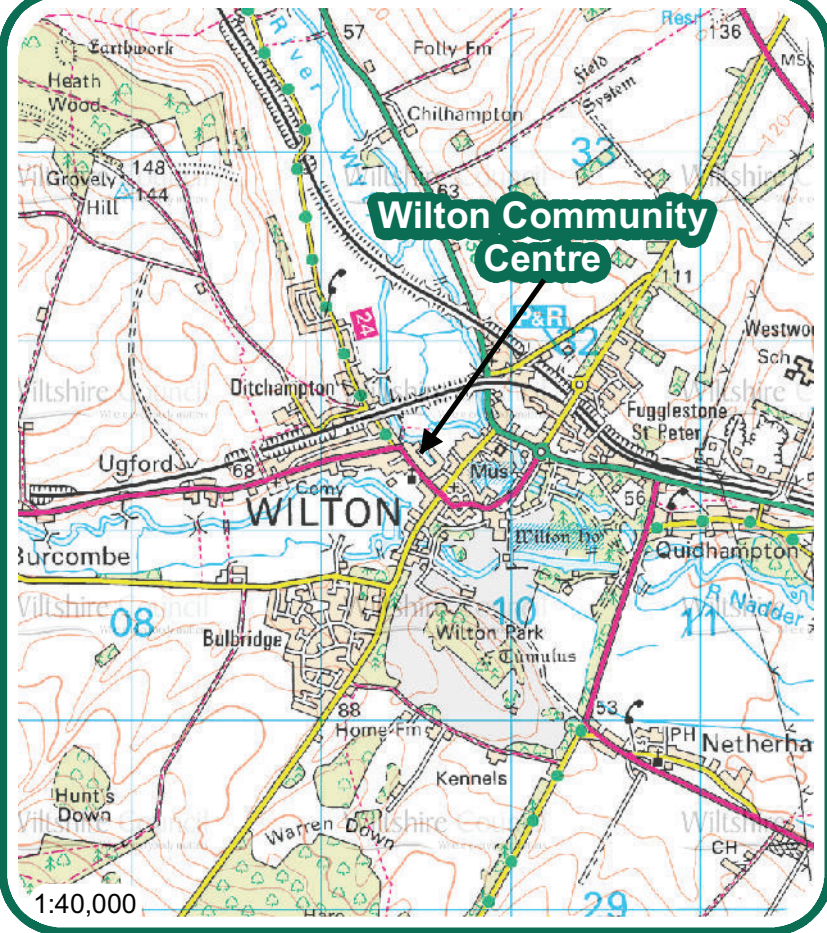
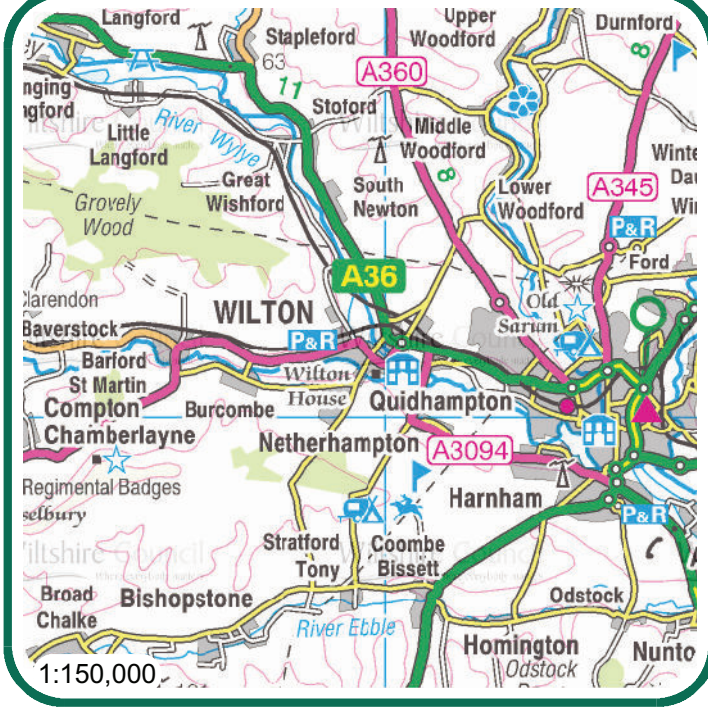
South Newton Village Hall

Wednesday 17 July 2013

Wednesday 16 October 2013

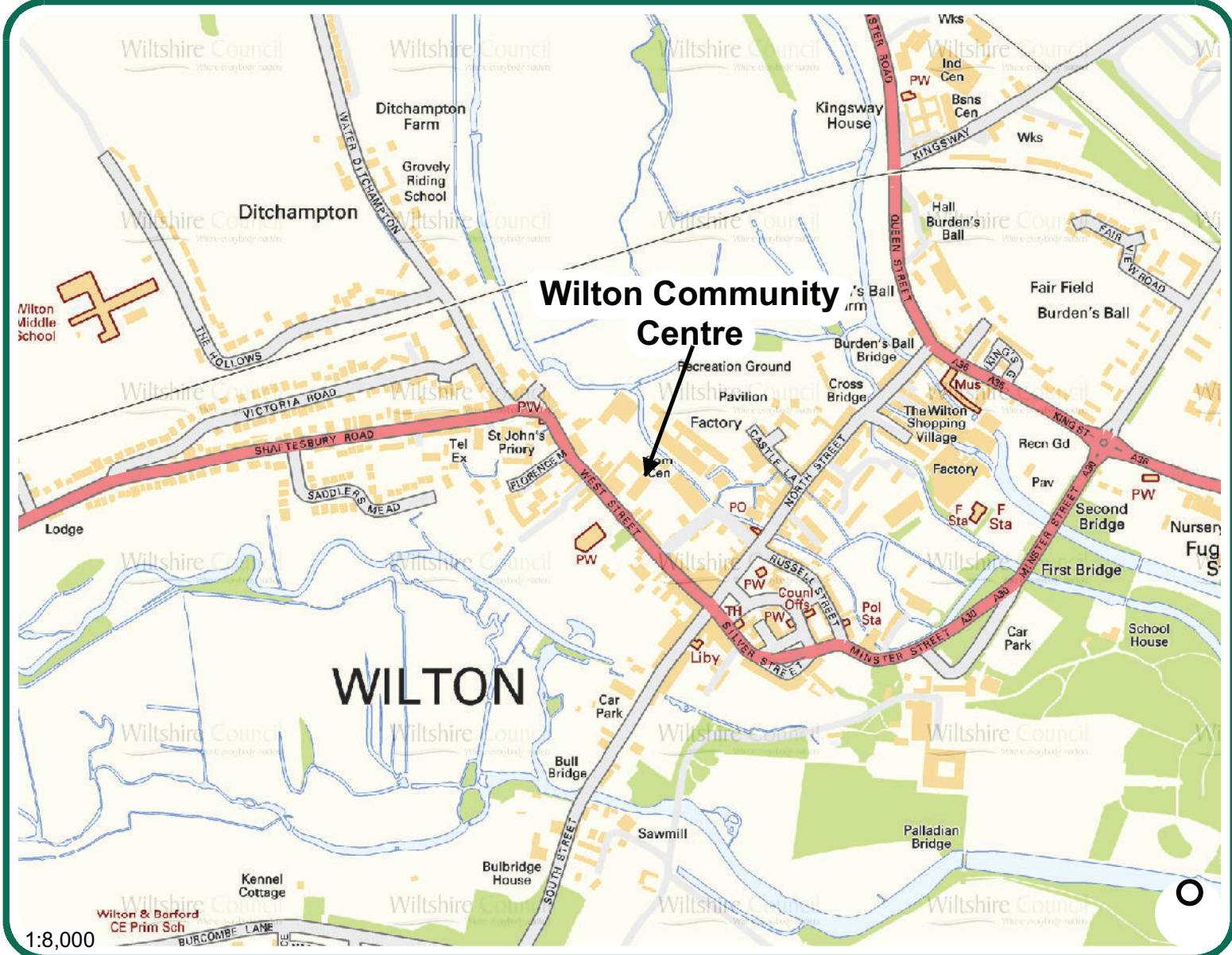
Wednesday 11 December 2013

Wednesday 5 February 2014



Wilton Community Centre
West Street
Wilton
Wiltshire
SP2 0DG


 Where everybody matters



MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Nadder Hall, Weaveland Road, Tisbury, Salisbury, SP3 6HJ
Date: 17 October 2012
Start Time: 7.00 pm
Finish Time: 9.30 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Bridget Wayman (Chairman), Cllr Jose Green, Cllr Richard Beattie (Vice Chairman), Cllr Tony Deane, Cllr George Jeans and Cllr Jane Scott OBE

Wiltshire Council Officers

Stephen Harris, Community Area Manager
Lisa Moore, Democratic Services Officer
Laurie Bell, Service Director Communications
Nicole Smith, Head of Strategic Housing
Jaki Farrell, Team Leader - Youth Services Coordinator

Partners

Wiltshire Police - Inspector Lindsey Winters
Wiltshire Fire and Rescue Service – Mike Franklin

Total in attendance: 62

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Bridget Wayman welcomed everyone to the meeting of the South West Wiltshire Area Board and introduced Councillor Jane Scott, Leader of the Council and Laurie Bell, Director of Communications to the meeting.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Jill Hockham – East Knoyle Website Group • James Scott Clarke – Tisbus • Mary White – Mere Parish Council
3	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Wednesday 15 August 2012, were agreed as a correct record and signed by the Chairman.</p>
5	<p><u>Matters Arising</u></p> <p>There were none.</p>
6	<p><u>Chairman's Announcements</u></p> <p>In addition to the papers attached to the agenda, the Chairman gave the following updates:</p> <p>a) <u>Youth Initiatives Funding</u> At the next Board meeting on 5 December, the Board would be considering Bids from young people's groups for Youth Initiative projects. The Community Area Manager and the Youth Coordinator were currently working with young people across the three community areas to assist them in submitting their bids before the deadline on 14 November 2012.</p> <p>b) <u>South West Wiltshire Blogsite</u> The recently launched South West Wiltshire 'Our Community Matters' Blog site was working well and was being used by the community to promote local events and information. The Chairman urged people to promote the site within their communities.</p>

c) Section 106 Funding

Sally Canter (Head of Admin and Technical Support) and Steve Ibbetson (Technical Services Manager) provided information on the Section 106 figures negotiated for the three community areas which had been attached to the agenda.

Section 106 agreements are used in planning matters to make planning applications more acceptable. A scrutiny group had been working for the past two years to produce a database which lists all of the agreements made, when money had been received, when it was spent and what was remaining.

There were currently two lists in circulation which contained conflicting information, Steve explained that the list attached to the agenda, produced by Steve's team had also been sent to all parish councils, contained the figures specifically for the South West Wiltshire community areas and listed solely 106 funding remaining. The other list which had been produced by Planning included other general funds and did not always take into account money which had already been spent.

Sally explained that the Community Infrastructure Levy (CIL) consultation was currently running, adding that it was important for people to filter their comments through the consultation. Details of the CIL consultation were provided as an update paper attached to the agenda at page 65 of the agenda pack.

Questions and comments were then received:

- Will developers have the option to either pay R2 or the CIL?
Answer: As Sally was not a member of the Policy team, this question would need to be forwarded to them for an answer, however the policy would clearly set out which payments should be made.
- Cllr Scott added that the CIL would not come into effect until 2014, so there would be no CIL on any planning applications until then. The CIL was currently out for consultation and would then go to Officers. Once introduced in 2014, CIL would be there but Section 106 would also still be in place for local issues such as schools.

Information provided by Steve Ibbetson, Technical Services Engineer, following the meeting:

There seems to have been some confusion created by the Parish Funds List from Technical Services and the Planning List.

The two lists answer different questions and are not readily comparable.

The Planning List

This list identifies all planning applications, in the past seven years, that have a section 106 agreement with contributions due, how much these contributions were for, and whether that money was paid.

The list includes applications:

- that never started and therefore any collected money cannot be used*
- Schemes that have not reached their trigger point and therefore any money collected cannot be used yet*
- Duplicate s106 agreements where more than one application has been put in for a single site and money was collected on each application, but only one amount can be spent.*
- Where the collected money has already been spent on infrastructure*
- Where the collected money has expired and is no longer available*

Further the amenity contribution is a simplification of a far more complex situation:

- Where a site is to be adopted by a Local Authority, the developer pays a contribution towards the future cost of maintenance of the development. This money goes to the adopting authority and is not available for Parishes to spend.*
- On site contributions for specific amenity infrastructure are not available for Parishes to spend.*

Therefore, one cannot just total up the money in the total received column and conclude that this is the amount of money that is now available to Parish Councils.

We will be looking again at the Update/Comments column to see if we can bridge the gap between the two lists in a more meaningful way.

Technical Service Parish Funds List

Technical Service was asked by Parish Councils to provide a funds report showing just the money that was available for them to spend so that they could plan with some certainty.

This report therefore only reports on money available to Parish Councils to spend on offsite amenity projects.

The report gives expiry dates and indicates if the money available has already been committed to parish projects. We are looking at whether we can explain the coding on the reports better.

The funds list has generally been well received.

Expired funds are not reported as for most of the County they are no longer

	<p><i>available for spending. The ex Salisbury DC area is unique in that expired funds can be preserved if a scheme is identified before the expiry date of the funds. We are looking at the practicality of providing a Parish Schemes Report that would identify approved schemes and the money ring fenced for that scheme. This would help with the situation that occurred at Tisbury where the Parish lost sight of the funding for the Skateboard park because it had expired.</i></p> <p><i>Even the Parish Funds List is a simplification. Potentially every section 106 agreement is unique and the precise wording of an agreement needs to be checked to ensure that a particular scheme complies.</i></p> <p><i>Therefore, in conclusion, my advice is that any Parish wishing to use funds in their area should please contact myself or my staff as early as possible to discuss their proposals.</i></p> <p>d) <u>Changes to Bus Service 29 between Salisbury and Shaftesbury</u> Information on the changes to this bus service were provided as a late paper and circulated at the meeting, a copy is attached to the minutes. From 3 September 2012, bus service 29 that runs between Salisbury and Shaftesbury would be operated by the Wiltshire Buses bus company, instead of by Wilts & Dorset. Cllr Green emphasised the point that this service would not automatically be scheduled to stop within the hospital grounds and would drive past if passengers did not request the driver to stop, prior to getting close to the stop.</p>
7	<p><u>Current Consultations</u></p> <p>The Board noted the current consultations which were detailed in the document attached to the agenda.</p> <p>The Chairman drew attention to the Core Strategy Consultation, in particular to the Core Policy 42 - (standalone renewable energy installations) and the identification of separation distances between wind turbines and residential premises, asking everyone to respond and register their views on wind turbine distances.</p> <p>Further up to date information is available online at: http://consult.wiltshire.gov.uk/portal</p>
8	<p><u>Update - Area Board Priorities for 2012/13</u></p> <p>The Board noted the attached update on South West Wiltshire Area Board priorities for 2013/14.</p> <p>The Chairman explained that the Board would like to focus on promoting the Wilton Cycle race planned for 2013. The 2012 race had been cancelled earlier in</p>

	<p>the year, as the organisers had failed to secure adequate safety and traffic management assistance for the event.</p> <p>The organisers of the cycling event had approached the police to request assistance with safety and traffic management issues. However as these areas are the responsibility of the organisers and not the Police, the Police had declined the request.</p> <p>The Board would like to promote the economy within its three community areas. The cycle teams had in the past stayed in Salisbury hotels and other accommodation during the event, as it was thought there was not enough accommodation within the South West Wiltshire area.</p> <p>Councillor Scott agreed to feed back the interest of the Board in the pre-planning of the event for 2013, and request for the Board to be included in the working group for that event.</p> <p>Action: Councillor Jane Scott</p> <p>Phil Matthews, requested that Wilton Town Council also be included in early discussions.</p> <p>Other key priorities for the Board for 2012/13 were:</p> <ul style="list-style-type: none"> • Boosting the Economy • Housing Allocation • Water tables
9	<p><u>Partner and Community Updates</u></p> <p>The Board noted the written updates attached to the agenda and received the following verbal updates:</p> <p><u>Youth</u></p> <p>Jaki Farrell, Youth Services – Locality E Team Leader, read from a written update which is attached to the end of these minutes.</p> <p>The Interviews for the Youth worker at Fovant Youth Club had taken place and a candidate had been chosen. Further information would be available at a future Area Board after administrative procedures had been completed.</p> <p>Councillor Beattie had met with the new Wilton Youth Coordinator, Sophie Ferguson and they had agreed three actions of work:</p> <ol style="list-style-type: none"> 1. Methods of Outreach work 2. Renaming the Youth Centre and communications 3. Opening Hours and Planning Restrictions

Police

Inspector Lindsey Winters gave updates from the written reports attached to the agenda. There had been a reduction in the number of reported crimes and detections in Mere, compared to the same period the previous year.

Two suspects from Gloucester and Somerset had been arrested in connection to house burglaries in Mere. Since the arrests, offences in the area had stopped.

A priority in the Tisbury area was to concentrate on cross border working and to share intelligence with other forces.

In Wilton and Salisbury, it had been found that offences were being committed by people coming across from Amesbury.

Inspector Winters added that it was vital for residents to report any suspicious behaviour or activity, as it was the people in the community who would be the first to recognise something out of character for the area.

Questions and comments were then received:

- Phil Matthews of Wilton TC noted that whilst the PC for Wilton was on maternity leave, she would not be replaced by another PC, and that Wilton would be covered by a lone PCSO. Wilton TC were concerned that this would not provide adequate cover for a community area the size of Wilton, and felt that they should have a PC in addition to a PCSO.
Answer: The concerns would be passed to Inspector Andy Noble.
- Peter Edge raised concern for the numbers of Police Officers who were being retired at a young age of 50. He felt that awareness should be raised as to the cost of these retirements, and asked whether it may have an effect on why they were unable to have a replacement PC in Wilton?
Answer: The comment was noted.

Wiltshire Fire & Rescue Service (WFRS)

Mike Franklin of Wiltshire Fire and Rescue Service spoke to the written update attached to the agenda. In addition he urged people to make the appropriate checks to their chimneys with winter approaching. Information on chimney checks is available online at: <http://www.wiltshire.gov.uk/> Under the Community Safety tab.

WFRS is seeking stakeholders to take part in future consultations, people can register by clicking on the link below and completing an online form:
http://www.wiltshire.gov.uk/departments/corporate_planning/stakeholder/form.php

Question:

- Why had there been so many peaks in August and September this year compared to the previous months? Answer: Mike agreed to ask the local

station manager to provide an answer which is included below.

Information provided by WFRS following the meeting

The spike in Fire Service operational activity in July and August cannot be explained by any particular trends.

Wilton Station attended two false alarms due to apparatus (FADAs) in July and four in August compared to five in June, so the overall trend remains consistent. They attended two Road Traffic Collisions (RTCs) in August. In the previous six months they attended either one or none each month.

Mere attended four FADAs in August, the premises in question are all individual premises so no one building was a serial source of these calls. Action is being considered within our call reduction strategy. Mere did do a significant amount of co responder work for the Great Western Ambulance Service attending fifteen incidents in August compared to eleven and ten in the two preceding months. They attended three accidental fires, one of which was due to a juvenile fire setter. The Service is providing support to the family in question regarding the child's behaviours.

Tisbury also attended four FADAs in August, one premises having two events and the other two being due to human activity (such as accidental breakage of call point). They also had a noticeable increase in co responder calls attending eleven compared to seven received the previous month.

Tenants Panel

Mrs Eunice Beer of the Tenants Group gave an update. The Tenants Panel had been renamed and was now called the Tenants Group. The Group had recently met with Derek Streek to discuss a way forward and to collate the Groups opinions on the new Housing Allocation system.

A series of focus group meetings had been planned, to enable the Housing team to explain the positive plans the council now has as a result of feedback received following a consultation with its council housing residents. Meeting dates included:

7 November	Methodist Church, Salisbury 9.30am – 11.30am Morgans Vale Village Hall 2pm – 4pm
8 November	Nadder Hall, Tisbury 10am -12 noon Mere Lecture Hall, Mere 2pm – 4pm
22 November	Wilton Community Centre 9am – 11am Salisbury Arts Centre 7.30pm – 9.30pm

Wiltshire Council had set aside a budget for improvements to Council Housing which would be allocated over the next five years. The Board would like to see a share of that budget being allocated to the council housing within the three

community areas in the South West, as they contained 22% of the current housing stock owned by the Council.

The Parish Council in Fovant had recently nominated a member to sit on the Tenants Group.

The Community Area Transport Group (CATG) had been asked to consider funding towards improved signage to council house estates, to avoid any incidents where the emergency services cannot find a property.

Tisbury Parish Council – Skate Park Development

Chairman of Tisbury PC, Patrick Duffy explained that the skate park project had been underway for 4 – 5 years and had huge support and enthusiasm from the Tisbury community. The Parish had access to £95,000 of Section 106 funds towards the project, however as the amount of funds requested was over the £35,000 threshold, the Area Board were required to approve the release of funds.

Technical Services Manager, Steve Ibbetson was present at the meeting advised that the project met the criteria for 106 funding.

Decision

The South West Wiltshire Area Board approved Tisbury Parish Council's request for £95,000 of developer contribution money towards the cost of constructing a skateboard park, as detailed in the Officer's report attached to these minutes.

Rural Broadband Provision

Cllr Robin Garran, Chairman of Alvediston Parish Meeting spoke about the importance of superfast broadband provision for the rural areas. The points he raised in the presentation are set out in the slides attached to the end of these minutes.

Councillor Jeans who was a member of the Broadband Provision Task Group informed the Board that the contract to provide the provision was currently out to tender. The aim would be to provide a minimum of 2mbps to all households by 2015, with up to 85% of households in Wiltshire accessing speeds of up to 25mbps. Once the contract had been awarded, mapping would be carried out to establish which areas could receive superfast broadband.

WilCAP

On Monday 24 September 2012, WilCAP made the decision to fold the partnership. Funding previously awarded to the partnership by the Board would be returned. A full statement is available on their website - <http://wilcap.wordpress.com/>

The research work on Asthma would continue as an independent project.

	<p><u>Withdrawal of Mini Recycling Sites</u></p> <p>Following the successful introduction of improved kerbside waste and recycling collection services in Wiltshire during 2011-12, residents can now recycle a wider range of materials from the kerbside including plastic bottles and cardboard. The mini recycling sites are therefore being used less by residents and the recycling tonnage collected from these has reduced year on year.</p> <p>Following consultation, the service will be reducing the number of mini recycling sites from 1 October. There will also be no plastic bottle and card collections from mini recycling sites, details of the changes can be found by following the link:</p> <p>http://www.wiltshire.gov.uk/rubbishrecycling/reviewofminirecyclingsites.htm</p> <p>Wilton Town Councillor, Peter Edge explained that Quidhampton parish council had not been aware of the consultation and therefore not taken part in submitting their comments. One of the sites to be completely removed was at the White Horse Pub in Quidhampton, which they were against.</p> <p>Councillor Green added that she had received concerns from several of the parishes within her ward, regarding the withdrawal of the plastic recycling facilities at some sites.</p> <p>Patrick Duffy, Tisbury Parish Councillor felt that it had been an outrageous decision to remove recycling facilities at some sites. Tisbury had found a private contractor who had offered to carry out the service free of charge.</p>
10	<p><u>Housing Needs Review - Wiltshire Housing Allocation System</u></p> <p>Janet O'Brien, Head of New Housing, presented information on the review of the Housing Allocations system and the changes to how Housing Benefit was awarded. A copy of the presentation slides which contain the statistics for the community area are attached to the end of these minutes.</p> <ul style="list-style-type: none"> • Under Occupancy – From 1 April 2013, there will be a reduction to housing benefit payments to tenants who are in a property with any unoccupied/empty bedrooms. For under occupancy of one bedroom, there will be a 14% reduction and for more than one unoccupied bedroom there will be a 25% reduction. This rule only applies to working aged households, and will not affect senior citizens. • There was a huge demand for one bedroom accommodation. • Out of the 17,088 on the housing register, a current total of 701 requested housing within the South West Wiltshire community areas. • The Core Strategy consultation had established that 550 houses could be built, so far only 4 houses had been. • Housing needs surveys had been carried out in East Knoyle and in Quidhampto. • 18 out of 20 placements within the community area had been to people

	<p>with a local connection.</p> <p>Councillor Deane noted that in his view it was nearly impossible to build small properties in the rural area and suggested that a meeting be scheduled to discuss housing matters for the area further.</p> <p>A general view from those present emerged that indicated it would not be appropriate at this stage to answer the housing allocation questions which had been prepared previously. The Board proposed scheduling an additional special meeting within the next month, to bring together officers, councillors and residents to discuss housing matters more widely.</p> <p>Action: Community Area Manager & DSO to schedule an Extraordinary meeting of the Board in November to specifically focus on Housing.</p>
11	<p><u>The Legacy of 2012</u></p> <p>Councillor Jane Scott, Leader of the Council and Laurie Bell, Director of Communications, delivered a presentation on the Legacy of 2012.</p> <p>A DVD was shown which included photos taken at the Queen’s Diamond Jubilee visit to Salisbury, community celebrations, the Olympic torch relays and the Hudson’s Field event.</p> <p>Wiltshire had had a fantastic summer of events, which started with the Queen’s Diamond Jubilee visit on 1st May to Salisbury Cathedral Close. In addition to this there had been over 200 Jubilee events held by parishes and community groups across Wiltshire.</p> <p>Wiltshire was also fortunate enough to benefit from two separate two day visits of the Olympic torch relay, once on its way down through the country and again on its way back up, this was more that any other county in the country.</p> <p>Wiltshire Council provided financial investment to the events during the summer in an aim to improving tourism and the economy for years to come.</p> <p>Michael Johnson’s visit to Stonehenge at sunrise with the Olympic torch had had an enormous impact globally on tourism for Wiltshire. These images were used by Coca Cola in their Olympic Games advert and were shown across the world during the games.</p> <p>Feedback received from many of the communities who held events has indicated that these events had brought the community together, with increased numbers of volunteers and an enthusiasm for planning future events. The Council would be able to assist by getting people together and by pointing people in the right direction to find avenues of funding.</p>

	<p>It was hoped that the economy would receive a boost in the years to come with increased visits to our towns and cities, hotels and tourist spots, following the publicity received here and abroad.</p> <p>During the summer Wiltshire Council had worked closely with all of the town and parish councils and partners to assist in the planning of the various events across the county. This had made a difference in the way that we work together, and this newly formed working relationship would benefit the planning of future projects and events.</p> <p>Councillor Scott gave personal thanks to Wilton town council for their hospitality and for providing a breakfast roll, on the morning the torch passed through on 12th July. Also to the villages of Ludwell and Barford St Martin where their event included children on ponies, adding that this had been typically English and was one of the things that was wonderful about Wiltshire.</p> <p>Questions and Comments were then taken:</p> <ul style="list-style-type: none"> • Wilton Town Councillor Phil Matthews thanked Laurie Bell and all of the council staff who assisted in the events over the summer. Thanks were also given to Gary Nunn of Wilton for all of the work he had done towards the events held in Wilton. • Councillor Jeans thanked the Council for the event in Hudson’s field on behalf of Mere parish council.
12	<p><u>Tisbury Community Campus Update</u></p> <p>Councillor Tony Deane gave an update on the progress of the Tisbury Community Campus project.</p> <ul style="list-style-type: none"> • Volunteers had been working on the Plans. • An architect had been working on a feasibility study. • Four options had been devised and a report had been written. • The proposals for the Tisbury Community Campus would be presented to Cabinet on Tuesday 30 October where it was hoped they would be approved.
13	<p><u>Community Area Transport Group (CATG)</u></p> <p>Councillor Tony Deane gave an update on behalf of the Community Area Transport Group (CATG). The Board then considered the recommendation for funding a scheme from the CATG budget for 2012/13.</p> <p><u>Decision</u> The South West Wiltshire Area Board awarded £500 from the CATG budget</p>

	<p>for 2012/13 to the project in Wilton to carry out ducting inspections, as detailed in the report attached to the agenda.</p>
14	<p><u>Fingerpost Funding</u></p> <p>The Board considered two bids for funding Finger Post refurbishment and or replacement as detailed in the Officer's report attached to the agenda:</p> <p><u>Decision</u> The South West Wiltshire Area Board approved £550 of funding to Sutton Mandeville parish council and £200 to Swallowcliffe parish council; with the condition that each Parish Council that receives funding to replace or refurbish a finger post must provide evidence of doing so within twelve months.</p>
15	<p><u>Community Area Grants</u></p> <p>The Board considered five applications for funding from the Community Area Grants Scheme for 2012/13. Applicants present were invited to answer questions. Following discussion the Board members voted on each application in turn.</p> <p><u>Decision</u> Stourton & Kilmington Home Guard Club was awarded £2,522 towards their project to install new flooring and make repairs to furniture.</p> <p><u>Reason</u> <i>The application met the Community Area Grants Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan for 2011 – 2026 as detailed in the Officer's report.</i></p> <p><u>Decision</u> Nadder Close Gardening Club was awarded £613 towards their project to install raised beds and purchases some new tools.</p> <p><u>Reason</u> <i>The application met the Community Area Grants Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan for 2011 – 2026 as detailed in the Officer's report.</i></p> <p><u>Decision</u> Barford St Martin Parish Council was awarded £500 towards their project to Purchase building materials for re-roofing the Pavilion.</p> <p><u>Reason</u> <i>The application met the Community Area Grants Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan for 2011 – 2026 as detailed in the Officer's report.</i></p> <p><u>Decision</u> East Knoyle Village Website Group was awarded £250 (small grant) towards their training, software and technical support.</p>

	<p><u>Reason</u> <i>The application met the Community Area Grants Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan for 2011 – 2026 as detailed in the Officer’s report.</i></p> <p><u>Decision</u> Tisbury Business Association was awarded £1,714 towards their project to purchase Christmas Lights.</p> <p><u>Reason</u> <i>The application met the Community Area Grants Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan for 2011 – 2026 as detailed in the Officer’s report.</i></p>
16	<p><u>Update on Issues</u></p> <p>Stephen Harris, Community Area Manager had circulated a current Issues report at the meeting, a copy is attached to the end of these minutes.</p>
17	<p><u>Close</u></p> <p>The next scheduled meeting of the South West Wiltshire Area Board will be held on Wednesday 5 December 2012, 7.00pm at Wilton Community Centre.</p>
<p><u>Attachments</u></p>	

Integrated Youth Service - Youth Work Team

Report to South West Wiltshire Community Area Board - 17th October 2012

The summer ended with lots of activity for young people - there was a programme of reward trips for those taking part in 'Leisure Credits' and the NCS team ran a successful residential for the juniors who they had worked with on Mere Primary School's Wildlife Garden. You will hear more about this in the NCS team presentation at the Area Board meeting in December. We are now into our Autumn programme with new members coming in and finding out about what we have to offer.....

The sessions in Wilton have really begun to take off and Sophie the new Lead Assistant Youth worker is making her mark. Attendances are on the increase, the centre is 'buzzing' and the young people have made a wonderful bench for their memorial garden. The transport from the villages is being well utilised, weekend Leisure Credits sessions have also been established and work on the bus shelter at Burcombe has taken place with plans for the clearance of the footpath at the Hollows in Wilton on Sunday.

The regular programme across Mere and Tisbury has resumed with young people engaging in football sessions, a 'Girls Only' project, a Bridging Project for young people with special needs, a junior project as well as open sessions and specific projects such as using the new music kit in Tisbury or redecorating the computer room and building cupboards in Mere DC4YP. There are also daytime conservation sessions for young people NEET or on alternative education programmes and a regular monthly 'drop in' session with 'Personal Advisor' support for young people who need support in applying for jobs or training courses.

Through the emerging charity 'Seeds4Success' the 'Leisure Credits' scheme continues to expand with new jobs being identified and partnerships being formed. The allotment in Tisbury has produced some great veg and herbs and the community garden at Bowerchalke with its reseeded grass really looks wonderful. A DVD about some of the work of Leisure Credits is in the making and we hope to bring this to a future Area Board meeting.

The development of a Youth Advisory Group (YAG) is now a key priority for the Youth Work Team in the South West Wiltshire Area. We have agreed that local Community Area Young People's Issues Groups (CAYPIG's) will remain in each community area and there will be an overarching SWWYAG linking into the Area Board. There is an initial meeting to establish the YAG on Wednesday 7th November 6-7:30pm at Nadder Hall, Tisbury and we are looking for diverse mix of young people across the South West Wiltshire area to represent their peers, a young chair for the group (aged 25 or under) as well as adults from the community who want to work with young people to enable their views and aspirations for local services to be realised. Please come along on the 7th November to find out more or get involved.

Thank you all for your continued support.

Jaki Farrell

Youth Development Co-ordinator Mere & Tisbury (Locality Team Leader)

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Report to	SOUTH WEST WILTSHIRE AREA BOARD
Date of Meeting	17th October 2012
Title of Report	TISBURY PARISH COUNCIL'S REQUEST FOR THE RELEASE OF DEVELOPER OFF SITE CONTRIBUTIONS

1. Purpose of the Report

- 1.1. Tisbury Parish Council has requested the release of developer contribution money to construct a skateboard park.

2. Background

- 2.1. Tisbury Parish Council is proposing to build a skate board park and have requested £95,000 of developer contributions towards the cost.
2.2. As the amount is above £30,000 the request needs the approval of the Area Board

3. Main Considerations

- 3.1. There are sufficient existing and future funds to cover the request.
3.2. The proposed project complies with the legal requirements of the Planning Agreements governing the offsite contributions.
3.3. The Parish Council have obtained or are obtaining the necessary consents to undertake the work.

3.4. Financial Implications

The money is ring fenced and will not affect the Council's revenue or capital budget.

4. Recommendation

It is recommended that: The South West Wiltshire Area Board approve Tisbury Parish Council's request for £95,000 of developer contribution money towards the cost of constructing a skateboard park.

Ian Brown
Head of Environment Services.

Report Author: Steve Ibbetson
Technical Services Manager

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Every home has by STATUTE:

- Postal Delivery
- Telephone Service

BUT

Broadband delivery is not governed by STATUTE.

Wiltshire Council must step in to provide the minimum 2 Mbps speed to every household




“Wiltshire on-line” Programme:

“The Wiltshire on-line programme aims to bring superfast broadband to homes and businesses across the county”

Main Aims:


To provide access to broadband to citizens and businesses in Wiltshire. A minimum of 85%, hopefully up to 95% of premises being able to access superfast broadband, over 24Mbps, by 2015 and all other premises to have access to a minimum broadband Service of 2Mbps

? Homes / Citizens / Premises / Businesses ?



Rewrite the Main Aims:

- To deliver a minimum Broadband speed of 2Mbps to all premises in Wiltshire by 2015 as the first priority
- To deliver superfast broadband to all other premises (85-95%) as can be achieved within the funding target



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SOUTH WEST WILTSHIRE AREA BOARD (17 October 2012)

Your Local Issues

1. Purpose of the Report

1.1. To update the board on all issues currently **in progress**.

2. Issues in progress

ID	Category	Location	Summary of Issue	Update
1891	Highways	Wilton	Stoford vehicle activated sign in wrong place	Highways Agency investigated and will not move sign at current time. However, metro count has led to Community Speed Watch being explored, Parish Council leading on this
1856	Highways	Sutton Mandeville	Speeding in Sutton Row	Metro count was ordered to assess speed and consider whether further signage required. Metro count results indicated no further action required
1312	Highways	Dinton	Speeding in Steep Hollow, Dinton	Parish Council have contacted originator re. lorry watch, currently on hold
2152	Highways	Ugford	Village gateway request	Village gateway will be installed at western end of the village, due in this financial year
2209	Highways	Wilton	Parking bays in The Avenue	CATG agreed that funding new parking bays would be too expensive. Explored whether MOD would allow disused lay-bys for parking, this has been refused. No further action possible at this time
2207	Highways	Chilmark	Overgrowing hedges	CATG agreed for roads to be cleared after hedges cut back. This has now been completed
2287	Highways	West Tisbury	Problems caused by farm vehicles on roads	Waiting for update from Parish Council after meeting held on 4.10.12
2316	Highways	Teffont	Erosion of grass bank in middle Teffont Magna	Agreed at CATG that road would be swept and lines re-painted. No date for this work to be completed at current time
2322	Transport	Bowerchalke	Lack of bus shelter in Bowerchalke	Parish Council exploring possibility of purchasing a new bus shelter
2330	Highways	Broad Chalke	Speeding in Broadchalke – High Road to North Street	Metro count unable to be carried out due to location. Parish Council asked whether they would like to explore alternative options, no response
2333	Waste	Tisbury	Disposal of ash on Churchill Estate in Tisbury	Updated guidance provided to Parish Council on 21.9.12
2338	Environment	Dinton - Salisbury	Graffiti and litter from Dinton to Salisbury	Explored whether Community Payback could address these issues but not possible at current time. Street Scene made aware of reports
2421	Highways	Donhead St	Resurfacing signs not	Confirmed on 14.9.12 that signs now retrieved

		Mary	cleared long after work finished	
2458	Highways	Tollard Royal	Dangerous road junction on B3081	Discussed at CATG – Parish Council negotiating with landowner re. height of hedge. Will then return to CATG
2455	Planning	Mere	Breaches of planning on Downside Close development	Issue being dealt with by Corporate team
2490	Car Parking	East Knoyle	Car parking at Windmill Hill in East Knoyle	Parish Council provided response on 28.8.12
2487	Highways	Tisbury	Speeding along Hindon Lane in Tisbury	Metro count indicated no further action. Copy of metro count report provided to relevant parties
2497	Highways	Wilton	Pavement in Wilton too narrow	Discussed at CATG – various actions, will be followed up at CATG meeting in November. Road also added to Community SID list
2525	Highways	Chilmark	Road safety issue in Chilmark	Agreed at CATG that white lining will be provided close to junction to prevent parking
2543	Community Safety	Donhead St Mary	Vandalism in Remembrance Field play area	Tisbury NPT have now adopted this as a priority for next 3 months, working closely with Parish Council
2544	Highways	Donhead St Mary	Road surface condition on A30 at Higher Coombe	Discussed at CATG, road is on the major maintenance list, no confirmed date for work to take place
2545	Highways	Donhead St Mary	Parking on the pavement in Ludwell	Landlord of Grove Arms is happy for residents to use his car park, due to meet with residents to discuss
2559	Rights of Way	Wilton	Overgrown footpath along back of The Hollows	Leisure Credits scheme due to assess with a view to clearing footpath
2579	Highways	Tisbury	Road sign too low in Tisbury	Raised with local Highways team
2607	Highways	Tisbury	Cars parking near bus stop on The Avenue	To be discussed at next CATG
2611	Highways	Swallowcliffe	Tractor crossings on A30	To be discussed at next CATG
2612	Car Parking	Wilton	Parked cars outside Town Council offices	Information on how to prioritise parking changes sent to Town Council on 9.10.12
2621	Highways	Barford St Martin	Pedestrian refuge needed on A30	To be discussed at next CATG
2626	Highways	Mere	Speeding on Shaftesbury Road	Metro count requested on 15.10.12

3. Updates for the above issues:

3.1. Full details on the issues are available online here:

<http://www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm>

You then click on **issues tracking**. If you would like to be sent hard copies of the issues and updates please send an email to stephen.harris@wiltshire.gov.uk or phone 01722 434211.

4. **Reporting an issue:**

4.1. To report an issue go to
https://forms.wiltshire.gov.uk/area_board/areaboards.php

Recommendation:

1) **To close the following issues, as indicated in the table above (ID numbers given below):**

- 1891
- 1856
- 2209
- 2207
- 2330
- 2338
- 2421
- 2490
- 2487
- 2543

Report Author: Stephen Harris – Community Area Manager
Tel No: 01722 434211
e-mail: stephen.harris@wiltshire.gov.uk

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Report to	South West Wiltshire Area Board
Date of Meeting	5 December 2012
Title of Report	Funding for Young People in the South West Wiltshire Community Area

Purpose of Report

For Councillors to consider 14 applications seeking funding for youth projects from South West Wiltshire Area Board.

Applicant	Brief description of project	Amount
1st Mere Guides	Hooded jackets for all members	£500
Mere & Tisbury Girls Group	Materials and equipment to enable workshops to improve skills	£568
Locality E Autumn NCS Group	Festive fun day event	£400
Mere Community Area Young Peoples' Issues Group	Graffiti project, including workshops and repainting a 'kicking wall.'	£1,000
Zeals Youth Club	Equipment and materials to fund the re-opening of the youth club	£700
Bishopstone Saturday Soccer Club	Soccer skills coaching	£970
Semley Piano Club	Piano lessons in return for volunteering in local community shop	£893
Wilton and Barford Primary School	Street dance/zumba classes for after school	£995
Barts Youth Group	Transport to a four day activity retreat	£1,000
Mere Town Youth Football Club	New outdoor lighting for evening training sessions	£1,000
Mere Development Centre for Young People	Setting up a refreshments car to be run during Mere Town FC home matches	£763
Nadder Hall Film Club	New camera and lighting equipment	£1,000
1 st Mere Brownie Unit	Circus skills workshops, leading to local performances	£307
Kilmington and Stourton Cricket Club	Coaching qualifications for young people, who will then coach local children and young people at the club	£960
TOTAL		£11,056

Background

1.1 South West Wiltshire Area Board has £11,744 from the 2012/13 budget for funding youth projects across the Mere, Tisbury and Wilton Community Areas.

1.2 The criteria for applications is set out below:

- Groups of young people up to the age of 21 are eligible to apply.
- A group must be a minimum of 3 young people.
- Groups can apply for up to £1000 to take part in activities, buy equipment or other project costs; grants for more than £1000 will be considered on a case by case basis.
- The project ideas should come from young people themselves and they should be actively involved in the planning.
- The project should have a 'supporter' to help and hold funds for the project (e.g. youth worker, school, parish councillor).
- The project should show benefits for young people in at least one of the following areas:
 - Leading healthier lifestyles / keeping physically healthy.
 - Learning new skills.
 - Making a positive contribution.
 - Access to transport or other services.
 - Challenging bullying or discrimination.
 - Benefitting the local community.
- Young people should have help to present their ideas to the Area Board.
- Young people should develop ideas for how they will know their project has been successful.
- Young people should be actively involved working out the project costs and benefits.

1.3 Young people, with assistance as required, will present their youth project to the Area Board during the Area Board meeting on 5 December 2012 in the form of a 2 minute presentation.

1.4 All awards will be subject to a suitable 'supporter' being in place to hold funds for the project and confirm that any necessary safeguards are in place. The supporter will ensure that funds are spent as outlined within applications and any unspent funds are returned within 6 months of the project starting. The supporter will confirm the project has run and will provide a simple account summary detailing how funds were used within 6 months of the project starting.

1.5 All awards are subject to quotes / estimates being provided as financial evidence; one quote is required for each element of the project.

1.6 A total of 14 applications are due to be considered, as shown below

a. 1st Mere Guides

- The project is to provide a girl guide hoodie top for each of the club members.
- The group consists of 15 young people.
- The amount applied for is £500.
- The project aims to enable the guides to feel more part of a team, especially when attending official trips and Church services.

b. Mere & Tisbury Girls Group

- The project is provide funding for materials and equipment in order for skills to be developed through workshops such as baking, cake decoration and jewellery making.
- The group consists of approximately 12 young people.
- The amount applied for is £568.
- The project aims to enable the group to learn new skills. The group also aims to sell items made as a way of putting money back into the project.

c. Locality E Autumn NCS Group

- The project is to purchase materials to run a festive fun day, as part of a National Citizen Service social action project.
- The group consists of approximately 13 young people.
- The amount applied for is £400.
- The project aims to attract young people to an event that will enable them to try out a wide range of arts, crafts, cooking and conservation construction activities. Remaining art supplies will be donated to the junior youth clubs in Mere and Tisbury.
- An application to the O₂ Think Big Project has been made, to buy materials for the cookery and construction elements of the day and the hire of the venue.

d. Mere Community Area Young Peoples' Issues Group

- The project is to run a graffiti project for young people in Mere, which will culminate in painting a design onto the 'kicking wall' on the recreation ground.
- The group consists of 6-10 young people.
- The amount applied for is £1000.
- The project aims to enable young people to work alongside an experienced artist and develop their creative skills. It will also make a positive contribution to the local community through decorating the 'kicking wall.'

e. Zeals Youth Club

- The project is to buy equipment and materials for the re-opening of the youth club.
- The group consists of 15-20 young people.
- The amount applied for is £700.
- The project aims to provide an opportunity for local young people to try new activities and develop their own practical and personal skills.
- The youth club is due to re-open in early 2013, on a Wednesday evening from 6-8.30pm.

f. Bishopstone Saturday Soccer Club

- The project is to meet the cost of an FA qualified coach to carry out a two coaching session on Saturday mornings.
- The group consists of up to 25 young people.
- The amount applied for is £970.
- The project aims to promote physical fitness and an increased level of football skills, as well as bringing together young people from across the village.
- 44 weeks of coaching sessions costs £2,200; the remaining funding will be contributed by parental contributions (£880) and a Parish Council grant (£350).

g. Semley Piano Club

- The project is to meet the cost of piano lessons, books and a grade 1 exam at the end of the year in exchange for young people volunteering in the local community shop.
- The group consists of 3 young people.
- The amount applied for is £893.
- The project aims to enable young people to learn new skills in playing the piano, whilst building better community relationships through volunteering.

h. Wilton & Barford Primary School

- The project is to meet the cost of running street dance/zumba lessons after school.
- The group consists of 132 young people.
- The amount applied for is £995.
- The project aims to promote physical fitness and enable young people to learn new skills. The school will cover any associated costs with the running of the club, including transport and a first aider.

j. Barts Youth Group

- The project is to pay for transport to and from an outdoor activity centre in North Devon.
- The group consists of 25 young people.
- The amount applied for is £1,000.
- The project aims to enable the young people to build friendship and teamwork skills, as well as promoting physical healthy and learning skills such as kayaking and raft building.
- Barts Youth Group heavily subsidises the cost of the holiday from its own accounts in order to enable all young people to attend.

k. Mere Town Youth Football Club

- The project is to pay for additional floodlighting to enable training to continue in the evenings.
- The group consists of approximately 120-130 young people.
- The amount applied for is £1,000.
- The project aims to enable the young people to train together as a team, improving their skills and fitness. There are 8 youth teams that would benefit from this.
- Fundraising events are planned to meet the overall cost of £2,500; currently £500 has already been raised.

l. Mere Town Youth Football Club

- The project is to pay for additional floodlighting to enable training to continue in the evenings.
- The group consists of approximately 120-130 young people.
- The amount applied for is £1,000.
- The project aims to enable the young people to train together as a team, improving their skills and fitness. There are 8 youth teams that would benefit from this.
- Fundraising events are planned to meet the overall cost of £2,500; currently £500 has already been raised.

m. Mere Development Centre for Young People

- The project is to meet the cost of basic ingredients and equipment in order to set up a refreshments bar for future Mere Town FC home fixtures.
- The group consists of approximately ??? young people.
- The amount applied for is £763.
- The project aims to teach the young people new skills in customer service, food preparation and hygiene and business management.
- The group aims for this project to be self-funding in the future.

n. Nadder Hall Film Club

- The project is to purchase a new digital camera and set of studio lights for future use by the group.
- The group consists of 15-20 young people.
- The amount applied for is £1,000.
- The project aims to enable young people to learn new skills in writing, acting, filming and editing.
- Over 100 young people have been involved in the group over the last 5 years. The group filmed the Jubilee celebrations this year and aims to produce a DVD.

o. 1st Mere Brownie Unit

- The project is to cover the training and associated costs of circus skills workshops.
- The group consists of 30 young people.
- The amount applied for is £307.
- The project aims to teach young people circus skills; the group is regularly asked to perform at village events and these skills could then be showcased.
- Equipment could also be loaned to other local youth groups.

p. Kilmington & Stourton Cricket Club (Junior Section)

- The project is to pay for two young people to take cricket coaching courses in 2012. Once qualified, these young people will then become more involved in the coaching, development and management of 4 junior cricket teams.
- The group consists of 55 young people.
- The amount applied for is £960.
- The project will benefit the junior members of the club through team sport, as well as providing a qualification for two of the young people.

Recommendation:

- 1) **To consider and approve funding as set out in the table above, up to a total limit of £11,744.**
- 2) **To delegate responsibility to the Community Area Manager, Stephen Harris, to ensure funds are only released once all financial evidence has been received and a suitable 'supporter' is in place for each project, as agreed by the Chairman.**

Report Author	Stephen Harris, Community Area Manager Tel: 01722 434211 E-mail: stephen.harris@wiltshire.gov.uk
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**South West Wiltshire Area Board
Youth Project Funding Application Form 2012/13**

<p>Name of Group:1st Mere Guides</p> <p>Number of young people in group:15</p> <p>Name of person applying: Age:15</p> <p>Contact email:</p> <p>Contact phone number:</p> <p>Contact address:</p>
<p>1. What do you want the funding for (describe what your project is about)?</p>
<p>We would like to provide a Girl guiding Hoodie to all of our members.</p>
<p>2. Where will the project take place?</p>
<p>1st Mere Guides</p>
<p>3. When will the project take place?</p>
<p>As soon as we can get enough funding</p>
<p>4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)</p>
<p>Not all our members parents can afford to buy a new uniform for guides. Some of them have very old uniform or none at all which is difficult when we go on official trips. It would be really nice if we could all have the same uniform so we all felt the same.</p>
<p>5. How much funding do you want from the Area Board? (standard grants up to £1000)</p>
<p>£500</p>

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

Guide Hooded Jacket

Product Code:

£20.00

Part of the Guide mix and match clothing range, this funky hoodie will keep you warm when out and about. Includes two front pockets to keep your hands cosy too.

Material: 65% polyester 35% cotton

We would like to get each one personalised with the guides initials which is an extra £5 per item. We would like enough money to buy 20 of them so that all our current members and the 5 new girls coming after Christmas could have one.

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

When all the Guides come to the meetings happier because they feel more part of the team and when they all come to Church services because they have the uniform.

8. Any further information

We would really love to be able to provide uniform for all our members, it would be a very special thing to do.

DON'T FORGET! There will be an announcement at the Area Board meeting on **17 October at Nadder Hall, Tisbury** to find out more and ask any questions. **But you don't need to wait till then!** Please contact Stephen Harris on **01722 434211** or email stephen.harris@wiltshire.gov.uk for more information.

Please return your application by **14 November 2012** to **Stephen Harris, Community Area Manager**. Please email stephen.harris@wiltshire.gov.uk, or if you are unable to do this you can post your application to the following address; Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP2 2HX.



**South West Wiltshire Area Board
Youth Project Funding Application Form 2012/13**

Name of Group: Locality E Autumn NCS Group

Number of young people in group: 13

Name of person applying: **Age:** 16

Contact email:

Contact phone number:

Contact address:

1. What do you want the funding for (describe what your project is about)?

We are a group of 16 and 17 year olds, who have come together as part of the National Citizen Service (NCS) Autumn pilot program. We have worked together to plan, organise and advertise a Festive Fun Day for young people (aged 4 – 12 years old) from the Tisbury, Mere and surrounding villages area.

We decided to organise this event as part of the NCS social action project. We identified that there are many young people in the locality that do not have access to this type of event due to the highly rural area in which they live. In hosting this event, we would be giving them the opportunity to meet other young people in their area, learn some new skills, explore their creativity and make a positive contribution to their community.

We require funding to purchase some of the materials to run this day, without which the event would not be possible. We are applying for £400 to buy various arts and craft materials that we will use with the young people.

We have also applied for funding from the O₂ Think Big Project to buy materials for the cookery and construction elements of the day as well paying for hire of the venue. We are also undertaking two fundraising activities, these being a bag packing session at a local supermarket and a sponsored mini triathlon.

2. Where will the project take place?

Tisbury Youth Development Centre (provisional)

3. When will the project take place?

8th December 2012

4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)

The young people attending the event will be able to try out a wide range of arts and crafts, cookery and conservation construction activities that they would not normally be able to.

We will be advertising the event locally (post office, children's centres etc) as well liaising with Wiltshire Councils IYS department and Youth Action Wiltshire to involve groups of Young Carers and Junior Youth Club Members from the locality.

We will donate all of the remaining art supplies to the Junior Youth Clubs in Mere and Tisbury for use with these young people who would not be able to access statutory youth clubs. This will benefit many young people in the community.

5. How much funding do you want from the Area Board? (standard grants up to £1000)

£ 400

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

We have put together a provisional list of the items that we feel we require to run a successful day for approximately 40 young people. We will be doing this in two 2 hour sessions (i.e. 20 young people per session).

From Yellow Moon (<http://www.yellowmoon.co.uk>)

£2.99 x 4 for Christmas colour-in magnets
£4.99 x 4 for Stained glass window decorations
£2.99 x 4 for colour in window decorations
£2.99 x 10 for Snowflake wand kit
£2.99 x 4 for Christmas bookmark
£1.99 x 4 for Giant foam snowmen
£2.99 x 2 for Colour in finger puppets
£5.99 x 1 for Winter card and paper
£2.99 x 4 for Christmas stamps
£3.99 x 2 for Xmas sticker pack
£12.99 x 1 for Mister Mako Bumper craft box
£2.99 x 5 for Snowflake coloured scratch art
£3.60 x 3 for Christmas sequins
£2.99 x 1 for Coloured paper chains
£2.99 x 1 for A4 white card
£7.99 x 2 for Christmas sponge and stencil set
£15.00 x 2 for Ready mixed paint set
£4.99 x 2 for Acrylic gem value pack
£2.99 x 2 for Bug colour-in finger puppets
£2.99 x 2 for Dinosaur foam stickers
£3.99 x 8 for Leaf weaving coaster kit
£3.99 x 4 for aboriginal colour in masks
£2.75 x 8 for Design a gift bag
£2.50 x 8 for Christmas bauble sun catchers
£4.99 x 4 for Christmas stained glass decorations
£9.99 x 2 for Brilliant glass paint pens
£2.99 x 2 for Metallic glitter shaker
£2.99 x 2 for Glitter pom pom stickers
£2.99 x 2 for Christmas self inking stampers
£2.99 x 2 for Red/Green card value pack
£1.50 x 2 for Jumbo glue sticks
£1.99 x 2 for Washable PVA Glue
£7.99 x 3 for Christmas candle making kit

This equals **£416.96**

We looked at a variety of online retailers we could use to purchase our supplies and yellowmoon.co.uk was one of the most competitive, but the reason we chose it was that it also benefits a local primary school with a cash back incentive (from our purchase) they can use to purchase art supplies, which could be used to continue the project.

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

We will measure the success of our project in a number of ways:

- Firstly the number of young people from the community that attended the event.
- We will ask those that attended the event a very simple set of questions verbally, which will include questions about their enjoyment of the day, whether they learnt some new skills and how they might use those new skills. We will record their answers so we can analyse this later.
- We will also ask for feedback from the keyworkers and youth workers that bring the young carers and junior youth club members on the difference this has made to the young people.

8. Any further information

If you require any more information about the project or the use of the funding please contact either: Youth Action Wiltshire (from Community First) or Wiltshire Council (Mere Youth Development Centre) via and they will be happy to answer any of your questions.

DON'T FORGET! There will be an announcement at the Area Board meeting on **17 October at Nadder Hall, Tisbury** to find out more and ask any questions. **But you don't need to wait till then!** Please contact Stephen Harris on **01722 434211** or email stephen.harris@wiltshire.gov.uk for more information.

Please return your application by **14 November 2012** to **Stephen Harris, Community Area Manager**. Please email stephen.harris@wiltshire.gov.uk, or if you are unable to do this you can post your application to the following address; Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP2 2HX.



**South West Wiltshire Area Board
Youth Project Funding Application Form 2012/13**

<p>Name of Group: <i>Mere Community Area Young People's Issues Group</i></p> <p>Number of young people in group: <i>variable approx.6 – 10 at any one time</i></p> <p>Name of person applying: Age: 13</p> <p>Contact email:</p> <p>Contact phone number:</p> <p>Contact address:</p>
<p>1. What do you want the funding for (describe what your project is about)?</p> <p><i>We would like funding to run a graffiti project for young people in Mere, which would involve working with a graffiti artist to create designs that can then be painted onto the 'kicking wall' on the recreation ground. There are plans to develop a new skate park near to the 'kicking wall' and the Parish Council have decided that the 'kicking wall' should remain and therefore we would like to ensure the existing wall is turned into something that is visually attractive whilst providing a number of workshops that will enable us and other young people to develop our creative skills.</i></p>
<p>2. Where will the project take place?</p> <p><i>Mere DC4YP & Recreation Ground</i></p>
<p>3. When will the project take place?</p> <p><i>Design stage can be during the coming Winter months with painting taking place in Spring 2013 (or when we get some dry weather)</i></p>
<p>4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)</p>

We will work with the 'Leisure Credits' team to get the wall prepared and painted all one colour. By turning this wall into a work of art we will be making a positive contribution to the community as it is presently quite an eye sore. All young people involved in the project will have the opportunity to work alongside an experienced artist and develop their creative skills. We will promote the opportunity to be involved in this project through the youth centre and other local groups such as the youth football club and the scouts. Also, it will hopefully help to portray graffiti art in a more positive way to the older generation by showing that it isn't always an act of vandalism and can be amazing art.

5. How much funding do you want from the Area Board? (standard grants up to £1000)

£1,000

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

*£100.00 planning and consultation session with graffiti artist
£125.00 studio design session
£750.00 3 days of graffiti artist – painting wall with young people
£200.00 materials – paints, masks, nozzles etc
£226.40 travel expenses for graffiti artist*

Masonry Paint for base cover on wall will be provided through Leisure Credits Scheme

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

Young people will have been involved in creating some great art work on the 'kicking wall' and this will be a much more pleasing wall to look at than the existing one!

8. Any further information

The idea to carry out this project has been discussed at our Community Area Young People's Issues Group meetings over the past few months and the representatives from the Parish Council on this group are supportive of idea. We are presently trying to arrange to meet the full Parish council to get formal agreement for this to happen.

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Please return your application by **14 November 2012** to **Stephen Harris, Community Area Manager**. Please email stephen.harris@wiltshire.gov.uk, or if you are unable to do this you can post your application to the following address; Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP2 2HX.



**South West Wiltshire Area Board
Youth Project Funding Application Form 2012/13**

Name of Group: Zeals Youth Club

Number of young people in group: approx. 15 - 20

Name of person applying: _____ **Age:** 19

Contact email: _____

Contact phone number: _____

Contact address: _____

1. What do you want the funding for (describe what your project is about)?

We would like to buy some equipment and materials for our youth club for when it re opens in the new year. We have no arts and crafts materials or cooking equipment and ingredients at present and these are activities that the young people I have been working with would like to do. Also they have identified that they would like to buy a new music system as well as the old one no longer works.

2. Where will the project take place?

Zeals Youth Club

3. When will the project take place?

We are planning to re open the youth club in Zeals in the New Year. Sessions will run on a Wednesday evening from 6 - 8:30pm

4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)

The youth club in Zeals has been closed for a number of months and there is very little for young people to do. I am working with Zeals Youth Trust and the Youth Workers at Mere to try to re-establish the club. On a personal level this will give me work experience and develop my skills as a youth worker, I can make a positive contribution to the local community as well as more generally providing a facility for local young people. Through a varied programme of activities at the Wednesday night sessions young people will be able to try new activities and develop their own practical and personal skills.

5. How much funding do you want from the Area Board? (standard grants up to £1000)

£700

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

- Cookery/baking equipment
- Active games for a Nintendo Wii console
- Fun science experiment kits
- Music system
- Musical instruments
- CD's
- Snack food and drinks
- Cookery/baking ingredients
- Children's DIY sets
- Board games
- DVD player
- DVD's
- Arts and Craft equipment (variety of paper, pens, paints and painting equipment)

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

The youth club will be re-established and young people will be attending on a regular basis

8. Any further information

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Please return your application by **14 November 2012** to **Stephen Harris, Community Area Manager**. Please email stephen.harris@wiltshire.gov.uk, or if you are unable to do this you can post your application to the following address; Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP2 2HX.



**South West Wiltshire Area Board
Youth Project Funding Application Form 2012/13**

Name of Group: Bishopstone Saturday Soccer Club

Number of young people in group: up to 25

Name of person applying: **Age:** 14

Contact email:

Contact phone number:

Contact address:

1. What do you want the funding for (describe what your project is about)?

The project is to provide a focal point in the village for young people to meet and have fun whilst exercising and learning new skills. It involves coaching in soccer skills for boys and girls in Bishopstone aged 5 to 15 years.

The comprehensive Bishopstone Village Survey undertaken in 2011 identified the problem that there is little opportunity for young people to interact and meet socially within the village given the wide variety of schools attended. This project is one response.

The funding is to meet the cost of the FA qualified coach who provides all the equipment and coaching. Initially supported by Wiltshire FA and Salisbury City Football Club with time limited funding, the project has been funded for the last six months by Bishopstone Parish Council. The project has been established and is a big success, regularly involving up to 25 children, both girls and boys, in a two hour coaching session every Saturday morning.

The aim now is to enable the project to continue for 2013. Unfortunately, the Parish Council, with an annual precept of £5000, is unable to continue funding at the present level. It is therefore proposed to meet the costs by a combination of parental contribution, continued Parish Council support and grant aid from the SWWAB. Without this the project will close in February 2013.

2. Where will the project take place?

The project takes place on the Bishopstone Recreation Field.

3. When will the project take place?

Every Saturday morning, with a break at Christmas, Easter and through the summer holidays.

4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)

By its nature the project promotes physical fitness and an increased level of football skills. However, importantly, it has brought together young people from across the village, both boys and girls, who would not normally socialise in this way and has created a real sense of community for our young people. It has also had the benefit of bringing parents together in the village who come to watch whilst their children play.

5. How much funding do you want from the Area Board? (standard grants up to £1000)

£ 970

For 2013 the project will involve 44 weeks of coaching sessions at a total cost of £2200.

It is proposed that this cost be met as follows:

Parental contributions: £880

Parish Council grant: £350

SWWAB Grant: £970

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

Coach fees of £25 per hour x 2 = £50 per week (all equipment is provided by the coach)

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

The success of the project can be measured by a number of criteria.

1. The number of young people who regularly attend and who have maintained their commitment over an extended period.
2. The number of parents that come to watch and interact with other parents, it has become a good social activity for the children and their families on a Saturday morning.
3. It has increased the social network available to children in the village regardless of which school they attend.
4. The feedback from the parents and children continues to be very positive, with improved levels of self confidence, fitness and social contact.
5. Some of the children are now playing at a junior level at Salisbury FC.

8. Any further information

The coach brings professional expertise to the project, both as a soccer coach and as a leader and motivator for young people. He has been a very positive part of the success of this project. He is a qualified FA coach with many football contacts and has many options and ideas to develop our children if their aspirations are wider than community football. We do not have a qualified coach in our village. Whilst parents are happy to commit to helping on a Saturday morning they do not have the skills or experience to take this project on board.

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Please return your application by **14 November 2012** to **Stephen Harris, Community Area**

Manager. Please email stephen.harris@wiltshire.gov.uk, or if you are unable to do this you can post your application to the following address; Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP2 2HX.



**South West Wiltshire Area Board
Youth Project Funding Application Form 2012/13**

<p>Name of Group: Semley Piano Club</p> <p>Number of young people in group: 3 at the moment</p> <p>Name of person applying: Age: 14</p> <p>Contact email:</p> <p>Contact phone number:</p> <p>Contact address:</p>
<p>1. What do you want the funding for (describe what your project is about)?</p>
<p>Learning to play the piano in exchange for volunteering in our community shop</p>
<p>2. Where will the project take place?</p>
<p>St Leonard's church, Semley and Semley Village Stores</p>
<p>3. When will the project take place?</p>
<p>During weekdays after school – a minimum of 2 hours in the shop per person and 1 piano lesson and practise time.</p>
<p>4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)</p>
<p>New skill – playing the piano and understanding music . It would make better community relationships and a positive contribution to village life.</p>
<p>5. How much funding do you want from the Area Board? (standard grants up to £1000)</p>
<p>£893.00</p>

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

£ piano tutor books and music – average price of £8. Would hope to need about 4 books during the year = £32

Piano teacher = £18 for 45 minutes per week during term time = 18 x 42 = £756. A local teacher is recommended and lives locally.

Grade 1 ABRSM piano exam fees £35 each – 35 x 3 = £105 taken from the ABRSM website

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

We will hope to pass Grade 1 piano by the end of the year of the project.

8. Any further information

We really want to learn to play the piano and read music but we don't have pianos at home and we can't afford lessons. There's not a lot to do in Semley for our age group so we thought if we could help as volunteer staff in our community shop and use the church piano for lessons and practising it might help people realise we're not just messing around but we want to achieve something.

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**South West Wiltshire Area Board
Youth Project Funding Application Form 2012/13**

Name of Group: Wilton & Barford Primary School

Number of young people in group: 132

Name of person applying: **Age:**10 and 11

Contact email:

Contact phone number:

Contact address:

1. What do you want the funding for (describe what your project is about)?

We would like to improve the offer of after school clubs using specialist service providers. We had a fun day learning about Street Surf but could not get enough children to attend the after school club because of the financial costs. We would like to be able to subsidise this club.

2. Where will the project take place?

At school – Wilton & Barford Primary School

3. When will the project take place?

Term 3 10 weeks of after school clubs

4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)

The benefits will be:
 Keeping physically healthy by doing new energetic sports. It would also help keep us safe when we are skateboarding outside around our estate.
 It will tackle discrimination of those of us whose parents can't afford to pay and send us to clubs like some other children get.
 We will learn new skills
 The clubs will provide access to transport and other services. Because some of us go home on the school bus if we are successful with our bid we will be able to pay for the minibus to take us home.

5. How much funding do you want from the Area Board? (standard grants up to £1000)

£

6. List all of the things you need to buy or pay for to run your project (please provide

copy of quotes)

£ 10 weeks of Street Dancing/Zumba allowing up to 30 children to access this club
@£25 per hour £250
10 weeks of 20 children accessing street surf/skateboard @ £3.50 per child x 20
children = £700
10 weeks of minibus driver's salary @ £4.50 per week = £45

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

We will know if our project is a success if more children want to come to the clubs and if children have enjoyed them

8. Any further information

The school will contribute to cover any extra costs associated with running these clubs, including ensuring that a paid first aider is on site when the clubs take part and the running costs of the minibus.

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6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

£ 3700 – Heatree’s charge for food, accommodation and activities
800 – hire of two minibuses for 5 days
200 – approximate cost of fuel for 2 minibuses and additional cars

(please note Wiltshire Council will pay funding to a ‘supporter’ e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

Young people will leave having learnt new skills and having built bonds and friendships between members of the group.

8. Any further information

Many of the young people who attend Barts Youth Group come from financially impoverished households, and cannot afford to pay what it costs to attend this holiday. Barts Youth Group heavily subsidises the cost of the holiday to the young people from its own accounts.

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**South West Wiltshire Area Board
Youth Project Funding Application Form 2012/13**

Name of Group: Mere Town Youth Football Club

Number of young people in group: We have 8 Youth teams – Approx; 120-130 members

Name of person applying: _____ **Age:** 12yrs

Contact email: _____

Contact phone number: _____

Contact address: _____

1. What do you want the funding for (describe what your project is about)?

We are in desperate need of additional floodlighting so that we can properly see to train in the evenings. The ones that we are currently using keep breaking and are very difficult to get started as they are so old and not really designed for sport lighting – they were ex road works lights.

2. Where will the project take place?

The lights will be used and kept at Duchy Playing Fields, Mere, Wiltshire, where all ages train.

3. When will the project take place?

The lights are used several times a week, throughout the football season, but would also be available for other local clubs to use if needed.

4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)

By having access to training in the evenings it means that we can train together as a team, improving our skills and overall fitness. We all attend school during the day and so evenings are the only times when training can take place. All of the players would benefit from the lights ranging in ages from 6-16 years, the adult team who also train in the evenings and the local Youth Club if and whenever required.

5. How much funding do you want from the Area Board? (standard grants up to £1000)

£1000

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

£ 1000 would provide a big boost to our fundraising as the lights cost approximately £2500. We hope to raise the rest from some of our many fundraising events; Race Night, Christmas Bingo and bi-monthly cake sales. We currently have £500 towards the lights.

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

All of the Youth teams who use them will be able to train safely, knowing that the lights are reliable and will turn on when needed. Training will be uninterrupted and consistent.

8. Any further information

We had raised some money towards new lights but due to new changes to FA regulations we had to buy a new set of goals for the new 9v9 format and our older goals were no longer safe. This has taken just under £2000 from the Clubs finances and a major reason as to why we need to apply for extra help.

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**South West Wiltshire Area Board
Youth Project Funding Application Form 2012/13**

<p>Name of Group: Mere Development Centre for Young People</p> <p>Number of young people in group: All members</p> <p>Name of person applying: Age: 16</p> <p>Contact email:</p> <p>Contact phone number:</p> <p>Contact address:</p>
<p>1. What do you want the funding for (describe what your project is about)?</p>
<p>To set up a refreshments bar for Mere Town FC club that can be run during their home fixtures. We need some start up funding to buy basic ingredients and equipment</p>
<p>2. Where will the project take place?</p>
<p>Mere DC4YP</p>
<p>3. When will the project take place?</p>
<p>Saturday afternoons during football season</p>
<p>4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)</p>
<p>We will learn new skills such as customer service, food preparation & food hygiene, team work, stock control, business management</p>
<p>5. How much funding do you want from the Area Board? (standard grants up to £1000)</p>
<p>£762.22</p>
<p>6. List all of the things you need to buy or pay for to run your project (please provide</p>

copy of quotes)

£ 215.98 2x food warmers includes 10% discount
£ 71.99 Table top soup warmer includes 10% discount
£ 39.00 Water Urn
£ 250.00 Chip fryer
£ 37.35 500 paper plates
£ 19.95 500 napkins
£ 27.95 1000 poly 10oz cups

£100 food stock

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

If young people have gained the relevant skills and experience to run the refreshment bar and they have customers buying the items they are selling. If successful this pump priming will mean that the project can continue to be self funding in the future.

8. Any further information

Mere Town FC are required to provide club house refreshments for each game, the football pitch is next to the youth development centre. Mere Town FC are not looking for any profit from this project, all profit will be put back into the youth centre to help pay for stock and new skills such as food hygiene courses. Using the youth development centre electric we have set up a small tea and coffee (only) bar outside on football afternoons, takings each week are between £15 and £40 per week.

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**South West Wiltshire Area Board
Youth Project Funding Application Form 2012/13**

Name of Group: Nadder Hall Film Club

Number of young people in group: 15 - 20

Name of person applying: **Age:** 14

Contact email:

Contact phone number:

Contact address:

1. What do you want the funding for (describe what your project is about)?

We are a film making club for anyone over 11. We write, shoot and edit films. The club has been running successfully for 5 years and the original cameras are getting a bit battered – they also use tape. We need a new digital camera. We also need some lighting equipment. In the winter we have to film indoors and proper lighting would really make a difference.

2. Where will the project take place?

Nadder Hall, Tisbury.

3. When will the project take place?

Every Thursday, 6-8pm

4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)

Learning new skills. Everyone has a go at – writing, acting, filming and editing.
Positive contribution. For example this year we filmed the jubilee celebrations and are going to make a dvd for Tisbury people.

5. How much funding do you want from the Area Board? (standard grants up to £1000)

£1,000 - We'd like to get the best camera possible. But it can be less.

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

We need a digital camera. Our current cameras (we have 2) use tape.
We'd like to get a Panasonic GH2 which costs £650 but if we can't get the grant for this we'd get a Panasonic G3 for £350.

**£650 – Panasonic GH2 Camera – or - £350 – G3 camera.
£350 – Set of studio lights.**

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

You could say the project already is successful. It's been running for five years and over a hundred kids have been involved. This grant would help keep that going.

8. Any further information

I've been in the film club for 3 years.

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**South West Wiltshire Area Board
Youth Project Funding Application Form 2012/13**

Name of Group: 1st Mere Brownie Unit

Number of young people in group: 30

Name of person applying: **Age:** 14

Contact email:

Contact phone number:

Contact address:

1. What do you want the funding for (describe what your project is about)?

Circus Skills workshop for brownies(30) and Rainbows(15)

2. Where will the project take place?

Grove Building Church Street Mere

3. When will the project take place?

Early spring 2013

4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)

The Brownies have asked for a circus skills workshop as it is something they are interested in learning.

The Brownie unit is often asked to put on a display and performance at village events, The Church Fete, One World Week, carnival and at local residential homes. The skills learnt would enable us to offer something new and different. If we had some basic equipment we could also offer a 'have a go' session at local events. This could also be loaned to other youth groups in the village.

5. How much funding do you want from the Area Board? (standard grants up to £1000)

£ 306.13

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

£ 200.00 Circus skills workshop (Firestar circus arts)
24.00 Hire of Hall
25.20 Participation badges/certificates (Girlguiding u.k)
24.00 Circus Pack (Amazon)
32.93 Circus skills equipment (Oddballs circus skills supplier)

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

If the Brownies have been enthused enough to practice and develop the skills learnt and have the confidence to put on a performance.

They are prepared to pass the skills learnt onto others.

8. Any further information

The Rainbow Guiders have expressed an interest in joining in with this event.

DON'T FORGET! There will be an announcement at the Area Board meeting on **17 October at Nadder Hall, Tisbury** to find out more and ask any questions. **But you don't need to wait till then!** Please contact Stephen Harris on **01722 434211** or email stephen.harris@wiltshire.gov.uk for more information.

Please return your application by **14 November 2012** to **Stephen Harris, Community Area Manager**. Please email stephen.harris@wiltshire.gov.uk, or if you are unable to do this you can post your application to the following address; Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP2 2HX.



**South West Wiltshire Area Board
Youth Project Funding Application Form 2012/13**

Name of Group: Kilmington & Stourton Cricket Club (Junior Section)

Number of young people in group: 55

Name of person applying: (17 years) (16 years)

Contact email:

Contact phone number:

Contact address:

1. What do you want the funding for (describe what your project is about)?

We both wish to take a cricket coaching courses this autumn (2012) UKCC Level 2 and UKCC Level 1. This will enable us to become more involved in the coaching, development and management of our 4 junior cricket teams (under 9 to under 15)

2. Where will the project take place?

Level 1 course at Lytchett Manor School
Level 2 course at Lytchett Manor School

3. When will the project take place?

Level 1 Course 20th, 21st, 27th and 28th October 2012 (All 9.45am to 5pm)
Level 2 course 10th, 11th, 24th, 25th November 2012 (All 9.45am to 5pm), 15th March 2013 (7pm to 10pm), 7th April 2013 (9.45am to 5pm)
Coaching will start for Juniors in February 2013 (indoors) and then outside at the club from April – August 2013

4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)

We will learn new skills which will enable us to become more actively involved in the coaching of young cricketers at the club and assist with the running of our 4 junior teams (U9, U11 U13 and U15). We may also be able to help senior coaches deliver cricket lessons at local primary schools (after our exams have finished).

There are obvious benefits for the local community:

- a thriving sports club for young people
- healthier lifestyles for all those involved
- cooperation and team work developed through team sports

5. How much funding do you want from the Area Board? (standard grants up to £1000)

£ 960.00

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

Level 1 Course £280 Level 2 Course £380
(http://www.dorsetcricketboard.co.uk/coaches/course_planner)

Transport costs £100

Coaching Equipment (coaching assist starter pack) £200
(<http://www.ecbcashop.co.uk/products/Coaching-packs/>)

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

If we successfully complete and pass the courses.

Coaching logs at Kilmington & Stourton CC will provide information about the numbers of hours coached by us and the number of children coached.

8. Any further information

5th December is a school day so it may be difficult for us to attend the South West Area Board meeting planned for that day.

DON'T FORGET! There will be an announcement at the Area Board meeting on **17 October at Nadder Hall, Tisbury** to find out more and ask any questions. **But you don't need to wait till then!** Please contact Stephen Harris on **01722 434211** or email stephen.harris@wiltshire.gov.uk for more information.

Please return your application by **14 November 2012** to **Stephen Harris, Community Area Manager**. Please email stephen.harris@wiltshire.gov.uk, or if you are unable to do this you can post your application to the following address; Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP2 2HX.

Consultation Link	Closing Date	Information
Wiltshire World Changers Network survey	9 December 2012	<p>The Wiltshire World Changers Network (WWCN) was set up over 5 years ago. Since then much has changed, with further new initiatives on the horizon. This survey is to find out what you find most useful about the network and website, and what your priorities are for the future. It will help Wiltshire Council plan how best to support community sustainability action in the future. [link to survey here]</p> <p>The survey should take you about 10 minutes to complete. All responses will remain anonymous. Please fill it in by Friday 9 December. The results will be provided on the Wiltshire World Changers Network website by the end of December 2012</p>
Options for an Air Quality Management Area in Calne 2mb	31 December 2012	<p>Options for an Air Quality Management Area in Calne (September 2012)</p> <p>For more details please contact publicprotectioneast@wiltshire.gov.uk or see our Air Quality consultation webpage.</p>
Anti-Social Behaviour Strategy Consultation	31 December 2012	<p>The draft ASB strategy draft ASB strategy 100kb sets out how the Swindon and Wiltshire Community Safety Partnerships will reduce ASB, support communities and victims as well as how perpetrators will be dealt with. It also sets out how partners will work together. We are encouraging as many people as possible to take part in the ASB reduction strategy consultation by answering a few short questions.</p> <p>If you have any queries about the ASB reduction strategy consultation please contact one of the following: Wiltshire Council Safer Communities Team - 01225 716610</p> <p>Swindon Borough Council Swindon Anti-Social Behaviour Manager - 01793 466047</p>
Draft Anti - Bullying Strategy 2012-2015	8 February 2013	<p>This draft strategy is an update to, and builds on, the previous Anti-Bullying Strategy (2008-2011) and the work carried out under the direction of the Anti-Bullying Steering Group. It builds on current work being done with our children and young people to promote resilience, celebrate differences, challenge all forms of discrimination and develop a safe environment where bullying does not thrive (including online). Views are sought on this consultation draft – to be submitted by Friday 8 February 2013.</p> <p>Consultation responses/enquiries: To send feedback on the draft strategy please email your response to Pathways@wiltshire.gov.uk.</p>
Wiltshire's Joint Health and Wellbeing Strategy - Consultation survey	14 February 2013	<p>Wiltshire's draft Joint Health and Wellbeing Strategy sets out the areas where joint working will be a priority between organisations in the coming years. It will be reviewed again in 2014. We are very grateful for your views on this draft strategy. The consultation lasts for 3 months from 14 November 2012 until 14 February 2013. For more information see Wiltshire's Joint Health and Wellbeing Strategy</p>
Domestic Abuse Strategy Consultation	19 February 2013	<p>The draft Domestic abuse strategy draft Domestic abuse strategy 99kb sets out how the Swindon and Wiltshire Community Safety Partnerships are committed to working together to seek resolutions to reduce the prevalence of domestic abuse.</p> <p>We are encouraging as many people as possible to take part in the DA reduction strategy consultation by answering a few short questions. If you have any queries about the DA reduction strategy consultation please contact one of the following: Wiltshire Council Safer Communities Team - 01225 716610 Swindon Borough Council DV Reduction Co-ordinator - 01793 466512</p>

Item 8

<p>People's Voice survey</p>	<p>7 January 2013</p>	<p>The latest edition of the People's Voice is now available.</p> <p>The People's Voice is a regular survey designed to help us find out more about the opinions and views of the people of Wiltshire. This survey covers questions on Consumer protection, Community safety, Fire safety, 2012 Legacy, Health and wellbeing and Budget planning. You do not however need to be a panellist to complete the survey and we would appreciate your input.</p> <p>The People's Voice survey is available online and is open until 7 January 2013.</p>
<p>Housing needs survey</p>	<p>Open</p>	<p>Wiltshire Council is working with parish councils to identify the housing needs of local people and would be grateful for your help.</p> <p>Households in parishes are being asked to take part in a survey that will give up-to-date information about local housing circumstances and aspirations. Email:housing.strategy@wiltshire.gov.uk</p> <p>Telephone: 01249 706614</p>
<p>Consultations on Traffic Regulation Orders</p>	<p>Open</p>	<p>Wiltshire Council actively seeks the views of its residents in the decision making process for Traffic Regulation Orders within the county.</p> <p>As part of this process, Wiltshire Council undertakes consultation on its proposals for Traffic Regulation Orders in the county with the publication of the proposals for response.</p>

Crime and Community Safety Briefing Paper Mere 26th November 2012



1. Neighbourhood Policing

Team Sgt:

Debra Ashley

Team:

Beat Manager – PC Richard Salter
PCSO – Jake Noble

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues:

EV Mere	Crime				Detections	
	November 2010 - October 2011	November 2011 - October 2012	Volume Change	% Change	November 2010 - October 2011	November 2011 - October 2012
Victim Based Crime	166	151	-15	-9%	12%	14%
Domestic Burglary	6	12	6	100%	0%	42%
Non Domestic Burglary	36	19	-17	-47%	0%	0%
Vehicle Crime	18	15	-3	-17%	0%	7%
Criminal Damage & Arson	34	33	-1	-3%	6%	15%
Violence Against The Person	23	20	-3	-13%	74%	40%
ASB Incidents (Year to Date)	76	63	-13	-17%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Violence Against the Person and Domestic Burglary in the previous 12 month period (October 2011 -September 2012).

* Detections include both Sanction Detections and Local Resolution

The police performance figures for Mere show continuing good news, with reports of both crimes and detections being better across most areas than when compared to this time last year. There is also a continued reduction in the reports of anti social behaviour.

Reports of burglaries to houses remains a challenge and we continue to work with our colleagues in adjoining forces, as suspects are strongly believed to be travelling from Dorset and Avon and Somerset. I hope to have some good news re planned arrests in time for the next Area Board meeting.

I continue to appeal for help from members within our communities, from those who feel that people or vehicles are loitering longer than they should or registration numbers of vehicles that are unfamiliar to those regular ones in our villages. It is often that the vital piece of information regarding those committing these offences is sitting within the neighbourhood. Community intelligence often completes the crime puzzle.

Inspector Lindsey Winter
Area Inspector for Warminster Westbury Tisbury and Mere
26th November 2012

NOT PROTECTIVELY MARKED/UNCLASSIFIED

**Crime and Community Safety Briefing Paper
(Wilton)
South West Community Area Board
5th December 2012
Wilton Community Centre**



1. Neighbourhood Policing

Team Sgt: PS Dave Lennane

Wilton Town Beat: PC Rachel Jennings PCSO Ben Brewster

Wilton Rural Beat: PC Pete Jung PCSO Jenny Moss

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

NOT PROTECTIVELY MARKED/UNCLASSIFIED

Performance and Other Local Issues

The main news this month is the fact that Dean Garvin, our Temporary Sergeant for some time in Southern Wiltshire, has recently been successful in being promoted to a substantive Sergeant post in Salisbury Custody commencing 21st December. He is replaced by Dave Lennane who swaps out of the Custody Suite to take over Dean's role. Dave is an experienced Sergeant and long term Detective, he is keen to join us and will be looking forward to meeting many of you soon. I also have a current application process ongoing in respect of the temporary absence created by Rachel Jennings' maternity leave and will update at conclusion on what effect this may have on Wilton.

Performance at Wilton is currently stable. I am aware that at the previous Area Board in Tisbury, there was some discussion around performance in a wider sense and how our rural areas compare with the larger population centres. I will come to the meeting with further data around this and answer questions arising. There will also be some information on how detections of crime are arrived at.

PCSO Brewster continues to work upon AntiSocial Behaviour issues and has referred a number of people to the Multiagency Panel for intervention.

CRIME & DETECTIONS compared to previous year

EW Wilton	Crime				Detections	
	October 2010 - September 2011	October 2011 - September 2012	Volume Change	% Change	October 2010 - September 2011	October 2011 - September 2012
Victim Based Crime	323	360	37	11%	13%	14%
Domestic Burglary	8	5	-3	-38%	25%	0%
Non Domestic Burglary	62	53	-9	-15%	2%	9%
Vehicle Crime	42	59	17	40%	0%	5%
Criminal Damage & Arson	57	85	28	49%	12%	7%
Violence Against The Person	39	51	12	31%	49%	51%
ASB Incidents (Year to Date)	152	124	-28	-18%		
Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Violence Against the Person in the previous 12 month period (September 2011 -August 2012) and have recorded the lowest Domestic Burglary volume per 1,000 population.						
* Detections include both Sanction Detections and Local Resolution						

**Andrew Noble
Inspector**

NOT PROTECTIVELY MARKED/UNCLASSIFIED

NOT PROTECTIVELY MARKED/UNCLASSIFIED

Crime and Community Safety Briefing Paper Tisbury

26th November 2012



1. Neighbourhood Policing

Team Sgt:

Ps Debra Ashley

Town Centre Team:

Beat Manager – PC Martyn Day
PCSO – Gary Chambers

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

EB Tisbury	Crime				Detections	
	November 2010 - October 2011	November 2011 - October 2012	Volume Change	% Change	November 2010 - October 2011	November 2011 - October 2012
Victim Based Crime	192	188	-4	-2%	9%	6%
Domestic Burglary	8	6	-2	-25%	0%	0%
Non Domestic Burglary	53	49	-4	-8%	2%	0%
Vehicle Crime	33	24	-9	-27%	6%	4%
Criminal Damage & Arson	34	31	-3	-9%	9%	3%
Violence Against The Person	12	18	6	50%	42%	39%
ASB Incidents (Year to Date)	73	66	-7	-10%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Violence Against the Person and Domestic Burglary in the previous 12 month period (October 2011 -September 2012).

* Detections include both Sanction Detections and Local Resolution

The crime figures below show continued good performance with reported crime across all crime types being lower, than when compared to figures this same time last year.

This is good news for Tisbury and the surrounding villages.

The local police continue to focus on the local priorities identified but we are also particularly active in tackling those suspected of offending in Wiltshire after travelling from further afield.

Close working relationships with our colleagues in Dorset and Avon and Somerset is vital when sharing intelligence and information. Criminals clearly don't operate within specific Police Force boundaries.

It is also important to develop and maintain relationships within our communities, individuals and local businesses often provide important community intelligence which is vital when piecing together police investigations.

I continue to encourage and seek help from the public in reporting any suspicious vehicles or individuals, if it is felt that either are loitering longer than they should, are in locations where they really have no reason to be, or are specifically known to be involved in criminality.

Full registration numbers/colours of cars and descriptions of persons are the most important details.

Information can be passed directly to the NPT officers via the 101 number or their relevant NPT email address.

Anonymous information can also be passed via Crimestoppers.

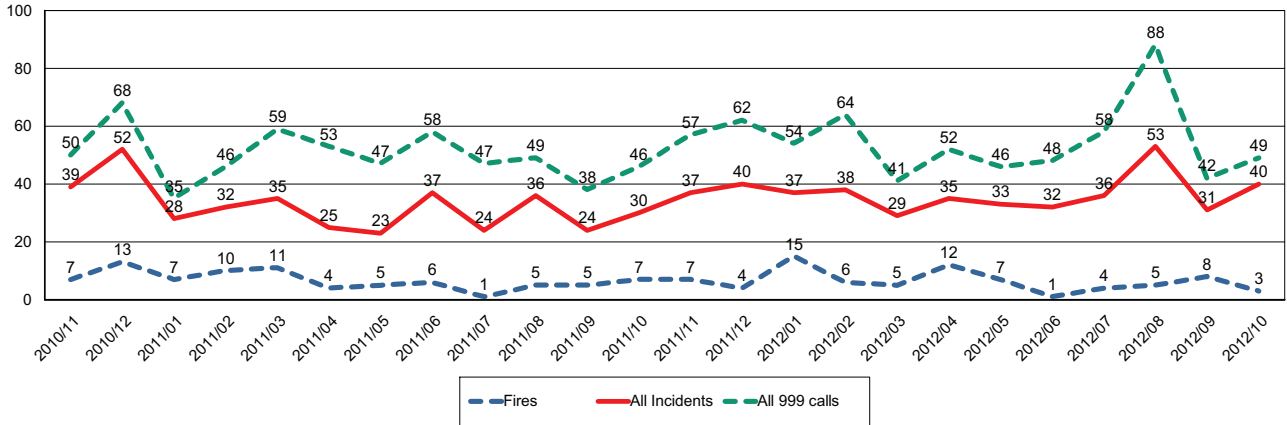
Inspector Lindsey Winter
Area Inspector for Warminster Westbury Tisbury and Mere
26th November 2012



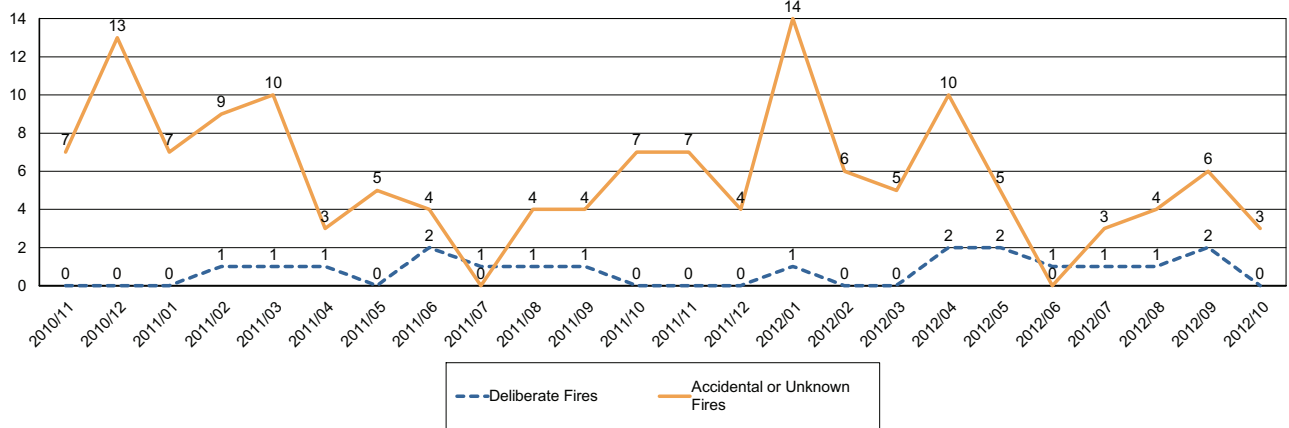
Report for South West Wiltshire Area Board

The following is an update of Fire and Rescue Service activity up to and including October. It has been prepared using the latest information and is subject to change.

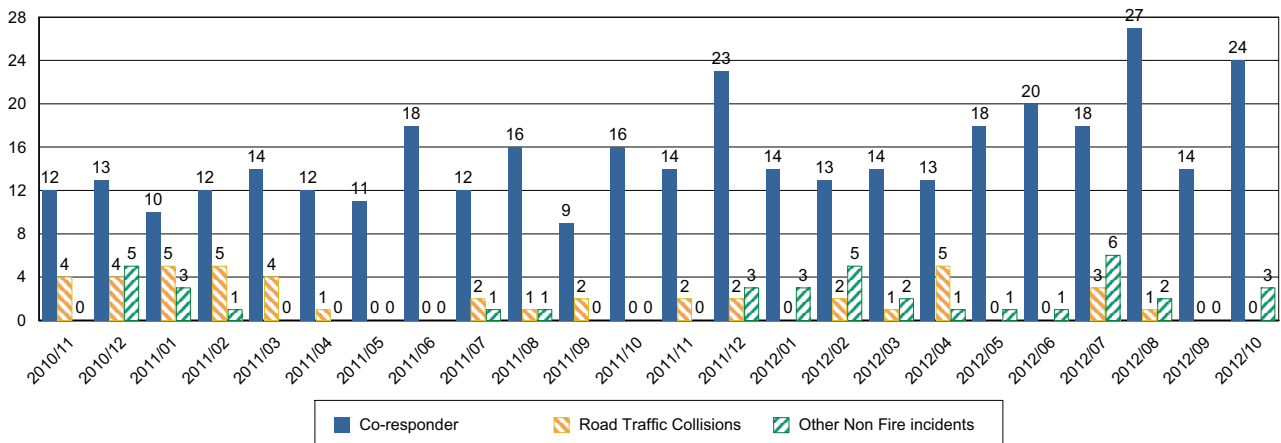
Incidents and Calls



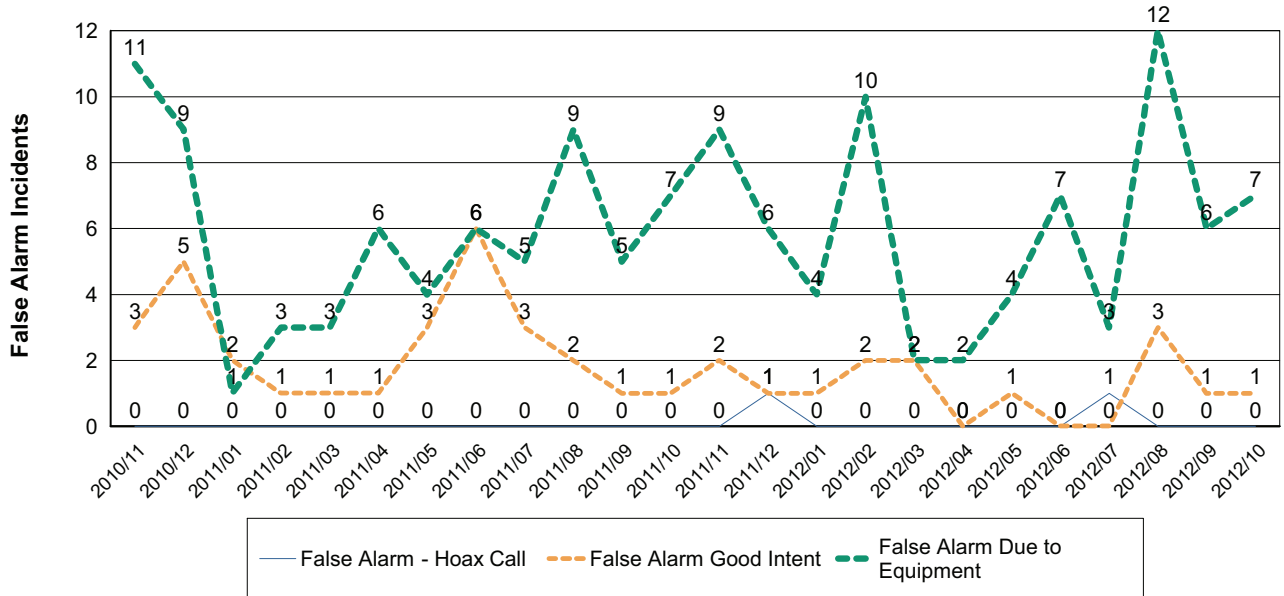
Fires by Cause



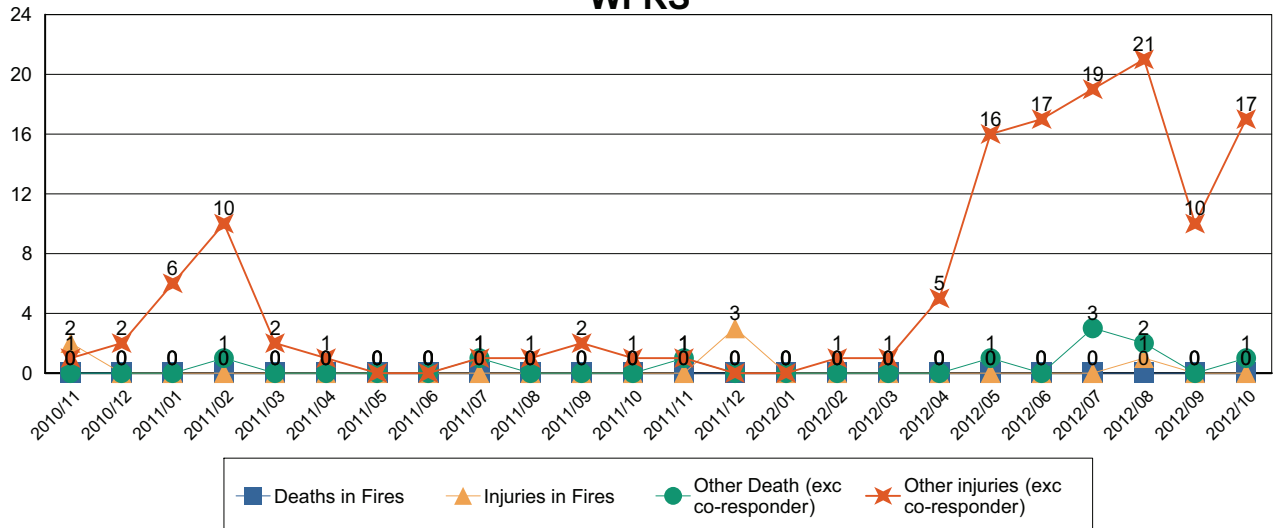
Non-Fire incidents attended by WFRS



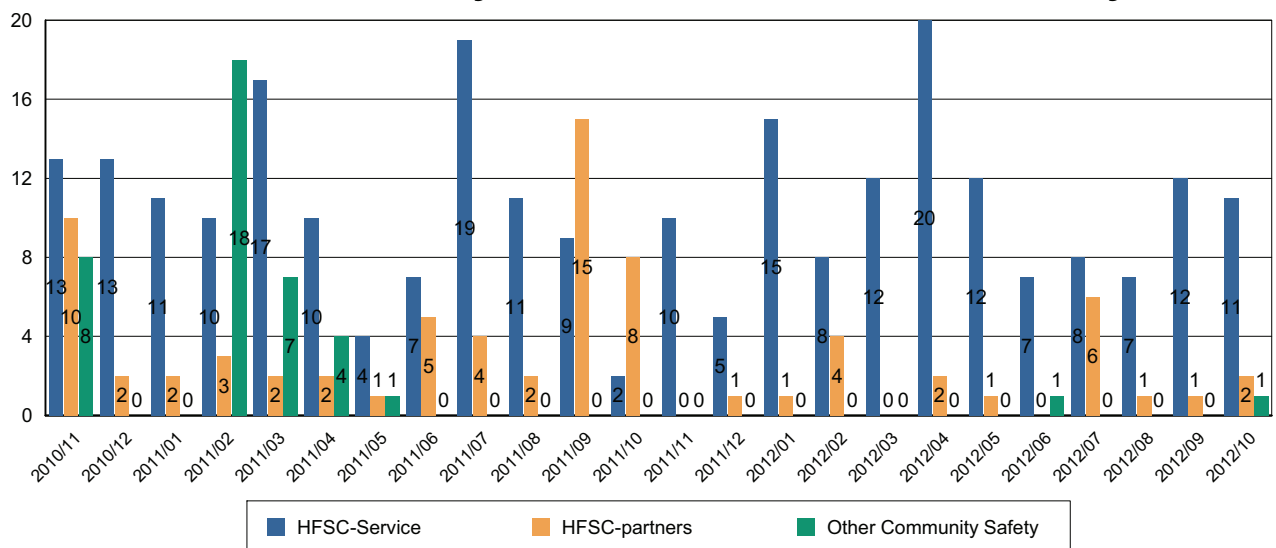
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

October 2012 update

Pregnant women offered whooping cough jab

Pregnant women across Wiltshire are being offered the whooping cough vaccination, following a national increase in the number of cases.

The vaccination will boost short term immunity passed on by women to their babies while they're still in the womb. Newborns will still need to be vaccinated between two and four months of age, so that they continue to be protected.

GPs will be giving the vaccination to women who are at least 28 weeks pregnant, in order to optimise its effectiveness.

Whooping cough – or pertussis is a highly contagious bacterial infection of the lungs and airways. The condition usually begins with a persistent dry and irritating cough which progresses to intense bouts of coughing. These are followed by a distinctive 'whooping' noise.

The Department of Health is encouraging all women who are 28 weeks pregnant or more to have the vaccination because immunity from the vaccine will pass to your baby through the placenta, helping to protect them in their first few weeks of life

If you're approaching 28 weeks pregnant or more, please contact your GP practice to find out more about the vaccine and book an appointment to receive it.

For more information on the whooping cough vaccine in pregnancy, visit the NHS Choices website: <http://www.nhs.uk/Planners/vaccinations/Pages/Adultshub.aspx>

Keep warm and well

Now that the clocks have changed and we have already seen temperatures plummet, NHS Wiltshire is urging people to keep warm and well this winter:

"The cold can have serious consequences, increasing the risk of strokes and heart attacks as well as colds and flu," says Medical Director Peter Jenkins; "Wrapping up warm, keeping the heating turned up and keeping a well-stocked medical cabinet incase you do catch a cold or flu are all sensible steps to take."

"It's particularly important to stay indoors during very cold weather if you have a respiratory illness – and all elderly people should avoid going out on icy pavements. This means staying at home until later in the morning when the ice has melted. Even if you have a doctor's appointment first thing, try and reschedule it for later – your surgery will usually be happy to help with this. It's better to wait than risk falling on the ice."

NHS Wiltshire has produced five top tips on staying warm and well this winter.

1. **Keep your home warm** – set your central heating to between 65 and 70 degrees Fahrenheit (18-21 degrees centigrade). Heat the room you sit in during

- the day to 70 degrees, and your bedroom to 65 degrees. When it's very cold (as it is at present), set the heating to come on earlier so that you're not waiting for your home to warm up.
2. **Have your flu jab.** Everyone over 65, or with a wide variety of health conditions, is entitled to one free of charge. Immunity takes effect almost immediately, so even though a flu outbreak is currently well underway, you can still protect yourself by getting the jab – just call your GP to make an appointment.
 3. **If you do fall ill with flu, it's best to stay at home.** Flu is caused by a virus, and cannot be treated with antibiotics – so a visit to your GP is not necessarily the best course of action.
 4. **Vomiting and diarrhoea bugs** caused by norovirus are common and very infectious. This can be a very unpleasant condition, but the best advice is to stay at home and drink plenty of fluids until the symptoms pass. Norovirus is highly infectious, with an incubation period of between one and three days. For that reason, you should wait 48 hours after symptoms have stopped before going back to work or school.
 5. **Keep a well-stocked medicine cabinet**, with supplies of ibuprofen, paracetamol and your favourite cold remedy at hand.

Where to go when you're ill

The following points should be helpful when deciding who to contact.

- Pharmacies offer over-the-counter medicines and advice. As well as being open during regular retail hours, they operate an out-of-hours service on a rota basis;
- Call NHS Direct for advice on 0845 46 47 or go to www.nhsdirect.nhs.uk. They can give a wide range of advice and information about many conditions;
- Use the minor injuries units at Chippenham and Trowbridge for cuts, burns and other injuries – but not for colds, flu or vomiting;
- Make an appointment with your own GP - an out-of-hours service is also available;
- If it is a genuine emergency, go to your local A&E department or call 999 for an ambulance.

The next PCT Cluster Board Meeting will be held on Wednesday 28 November at 10am in the Conference Room, Southgate House, Pans Lane, Devizes.

Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire, email: stacey.saunders@wiltshire.nhs.uk

South West Wiltshire Area Board Community Planning Event - Next Steps

ACTION LOG

Area prioritised by Area Board	Issue identified	Action identified	Latest update (22 November 2012)
1 - Economy, jobs and skills	Assisting existing small / medium sized businesses and encouraging new businesses	Support required for managing role (business mentor)	New Wiltshire Business Support Service is now available through Wiltshire Council partnership with Wessex Chambers. More information available at http://www.wessexchambers.org.uk/business-support/introduction.php .
		Favourable business rates for new businesses	Tisbury campus site will benefit from successful European funding bid for business incubation units.
		Supporting the needs of local businesses	Cllr Richard Beattie taking lead - looking at how Area Board can most effectively support local businesses in South West Wiltshire. Tisbury Business Association awarded grant application to support festive season event. All Chambers of Commerce encouraged to consider appropriate community projects and bring suggestions to the Area Board. Also meeting with AONB to discuss mutual aims for the area.
	Cost of heating oil	Bulk buying schemes	Bulk buying scheme now in place through Community First; more information available at http://www.communityfirst.org.uk/index.php/cf-bulk-oil-buying . Currently only one person in Mere has taken up this service, being promoted through blogsite and newsletters.

Broadband / mobile phone reception	Increase in downloading speeds, filling in 'not spots.'	Wiltshire Online project, BT have been chosen as preferred bidder. Area Board update due Jan - Mar 2013. Company awarded contract will make proposal that will include various solutions - seeking up to 95% superfast broadband coverage across the county, everybody to have access to 2mbps broadband. More information available at www.wiltshire.gov.uk/wiltshireonline/ Grant funding awarded to East Knoyle Village Website on 17.10.12 to complement infrastructure work.
Promoting tourism / training opportunities	More awareness of events happening across the community areas	Community blogsite launched in September 2012. This aims to offer various opportunities to share what is happening in the community areas, with local people taking ownership of the site. Weekly mailshot to Community Area Network currently carried out to highlight blogsite content. Wilton Cycle race 2013 highlighted as an example which the Area Board will look to promote for local businesses. 2012 Legacy discussed at AB meeting on 17.10.12; AB to support events in 2013? Discussions taking place with AONB to support mutual aims.
Youth unemployment	Transportation required - cost of car insurance and fuel means car ownership not viable	Currently exploring the possibility of providing educational training at Tisbury Community Campus.
	Young people need to be able to access local, relevant training opportunities	Currently exploring the possibility of providing educational training at Tisbury Community Campus. Wiltshire apprenticeship campaign launched in Salisbury on Tuesday 9th October 2012 http://bit.ly/Orhjrjrh

		Volunteering a way into work	Volunteering item brought to Area Board in June 2012 to raise awareness. Further promotion / links with local groups is an essential part of the new community blogsite.
2- Health and the Environment	Water supply / demand	Represent interests of South West Wiltshire community areas to ensure future water supply is secured	Wessex Water grid project in progress, aiming to improve supply and deal with water quality issues. Planned reduction of some abstraction licenses. Area Board will continue to monitor and Councillors represent the interests of the area.
	Sustainable living	Promote toilet hippos / water butts and other forms of sustainable living	To be raised at a future Area Board meeting? Opportunities to promote issues through the new community blogsite.
	Highest rate of asthma per ... in Wilton out of all 20 Community Areas	Establish reasons and suggest possible actions	Former WilCAP members currently working on a report
	Wildlife	Create wildlife corridors and link all wildlife areas rather than isolated pockets, encourage biodiversity	Burcombe PC received grant for community orchard and wildlife area in August 2012. The Area Board would encourage funding applications from other parishes that meet this aim.
	Health issues relating to aging population		WC considering a strategy which aims to prevent older people from falling and breaking bones; consultation closed on 13 September 2012. Area Board granted funding for Nadder Close Gardening Club on 17.10.12 to launch group, enabling people to socialise and remain fit/healthy.
3 - Housing	Affordable housing	Get empty homes back in use	Info sent out to Community Area Network re. Empty Homes Officer on 18.6.12. This will be monitored into the future and promoted through new community blogsite.

	Change social housing criteria	Area Board consulted on 17.10.12 on review of Wiltshire's Housing Allocations System. Extraordinary meeting arranged to explore this in more detail, open to community to attend, due to take place on 22.11.12 but postponed due to weather conditions.
	Local houses for local people	
	Key worker housing	

SOUTH WEST WILTSHIRE AREA BOARD (5 December 2012)

Your Local Issues

1. Purpose of the Report

1.1. To update the board on all issues currently **in progress**. The table below shows all issues currently in progress; a full report will be presented at the Area Board meeting on 5 December 2012, including a recent update for each issue.

2. Issues in progress

ID	Category	Location	Summary of Issue
1312	Highways	Dinton	Speeding in Steep Hollow, Dinton
2152	Highways	Ugford	Village gateway request
2287	Highways	West Tisbury	Problems caused by farm vehicles on roads
2316	Highways	Teffont	Erosion of grass bank in middle Teffont Magna
2322	Transport	Bowerchalke	Lack of bus shelter in Bowerchalke
2330	Highways	Broad Chalke	Speeding in Broadchalke - High Road to North Street
2333	Waste	Tisbury	Disposal of ash on Churchill Estate in Tisbury
2458	Highways	Tollard Royal	Dangerous road junction on B3081
2455	Planning	Mere	Breaches of planning on Downside Close development
2497	Highways	Wilton	Pavement in Wilton too narrow
2525	Highways	Chilmark	Road safety issue in Chilmark
2544	Highways	Donhead St Mary	Road surface condition on A30 at Higher Coombe
2545	Highways	Donhead St Mary	Parking on the pavement in Ludwell
2559	Rights of Way	Wilton	Overgrown footpath along back of The Hollows
2579	Highways	Tisbury	Road sign too low in Tisbury
2607	Highways	Tisbury	Cars parking near bus stop on The Avenue

2611	Highways	Swallowcliffe	Tractor crossings on the A30
2612	Car Parking	Wilton	Parked cars outside Town Council offices
2621	Highways	Barford St Martin	Pedestrian refuge needed on A30 approaching Barford St Martin
2626	Highways	Mere	Speeding on Shaftesbury Road in Mere
2654	Highways	Hindon	Location of 30mph signs near builders yard
2664	Highways	Fonthill Gifford	Speeding along B3089 Chilmark to Fonthill Estate offices
2667	Transport	Bowerchalke	Changes to no.29 bus service through Chalke Valley
2680	Highways	Wilton	Speeding along Raceplain Road/South Street
2682	Highways	Teffont	Western approach in and out of Teffont

The following issues (highlighted above) are identified for closure, along with any additions before the Area Board meeting takes place:

- 2330
- 2458
- 2525
- 2559
- 2579
- 2607
- 2612

3. **Updates for the above issues:**

3.1. Full details on the issues are available online here:

<http://www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm>

You then click on **issues tracking**. If you would like to be sent hard copies of the issues and updates please send an email to stephen.harris@wiltshire.gov.uk or phone 01722 434211.

4. **Reporting an issue:**

4.1. To report an issue go to
https://forms.wiltshire.gov.uk/area_board/areaboards.php

Report Author: Stephen Harris – Community Area Manager
Tel No: 01722 434211
E-Mail: stephen.harris@wiltshire.gov.uk

Subject:	Impact of Welfare Reform
Officer Contact Details:	Emma Cooper Community Partnership Manger 01225 718627 Emma.cooper@wiltshire.gov.uk
Weblink:	http://www.wiltshire.gov.uk/counciltaxhousingandbenefits/welfare2012reform.htm
Further details available:	From Wiltshire Council on: 0300 4560100

Summary of Announcement:

On 8 March 2012 the Welfare Reform Act 2012 was approved. This government change to welfare is designed to simplify the benefit system and encourage people to work. It will affect many people across the country and if you are in receipt of benefit, or an employer, then it will affect you too. The council is working with partners to make sure information and support is available to all those who need it. The changes include:

- Benefit cap
- Under-occupation rules (housing benefit)
- Universal credit
- Disability Living Allowance
- New Council tax scheme
- New social fund

Further information is available on the council's website: <http://www.wiltshire.gov.uk/counciltaxhousingandbenefits/welfare2012reform.htm>. Or telephone the council on: 0300 456 0100

An 'infographic' has been commissioned by Wiltshire Money which is the financial inclusion partnership for the county. The film is less than 4 minutes long and we will watch this now: <http://www.youtube.com/watch?v=dd29tTwwT8>

'Understand autism'

Wiltshire Area Boards 2012/13

"Treat me the way they would like to be treated. Take into account my disability but remember me and my rights" (Wiltshire resident)

Introduction – What is autism?

Autism is a lifelong condition that affects how a person communicates with, and relates to other people and the world around them.

Autism is a spectrum condition, which means that, while all people with autism share certain difficulties, their condition will affect them in different ways.

The three main areas of difficulty which all people with autism share are sometimes known as the 'triad of impairments'. People have difficulties with:

1. social communication (e.g. difficulty with both verbal and non-verbal language, interpreting comments very literally, while thinking that people always mean exactly what they say)
2. social interaction (e.g. difficulty recognising or understanding other people's emotions and feelings, and expressing their own, which can make it hard to fit in socially)
3. social imagination (e.g. difficulty understanding and predicting other people's thoughts or behaviour and making sense of abstract ideas or situations outside of the immediate daily routine).

"The complexities of communication with people with autism are more than just a noisy room and speaking plainly" (Wiltshire resident)

Why are we going to area boards?

“they feel alone and alienated as people will often give them a wide berth”

(Wiltshire resident)

1. It can be hard to create awareness of autism as people with the condition do not 'look' disabled: parents of children with autism often say that other people simply think their child is naughty; while adults find that they are misunderstood. We would therefore like to share how autism affects individuals in Wiltshire so there is more understanding about the condition.
2. We have worked with a lot of local people with autism and their families to form a plan about how changes will be made. We would like to share this with you and see where your local area can support any improvements.

Why this area is important?

- **Autism is not uncommon**

It is estimated that 1 in every 100 people have autism and therefore in Wiltshire, we estimate that over 4,500 individuals are affected by the condition.

In Wiltshire, we know about (a little over) one thousand children and adults with the condition. Many of these people will also have a learning disability or mental health problem (autism, in itself, is neither).

We therefore believe that there are over 3,500 people in Wiltshire with autism who are unknown and may not get any support from other means.

This may well be appropriate as many people with autism can live relatively independent lives, however, because of the hidden nature of the condition, many people have also said that they find it difficult to get the right understanding and support, at the right time, from the same local services as everyone else.

We think that this could affect around 2000 in Wiltshire who have a form of autism (aspergers or high functioning autism) which is 'hidden' but nevertheless, may still struggle in life.

Very often, without low level natural and community support or understanding, these individuals tend to come to the attention of statutory services later on in life; this is usually at crisis point which has a negative impact on the individual and tends to be much more intensive and costly.

“Bewildered, not knowing where to turn” (Wiltshire resident)

“Prevention and support is much better than trying to pick up pieces afterwards” (Wiltshire resident)

- **Poor outcomes**

People with autism tend to have significantly poorer outcomes than others. As an example, national research shows that only 15% of adults with autism have a job. In comparison, the employment rate for disabled people, as a whole, is 48% indicating the low rates. This is despite the fact that many people with autism have unique skills and abilities that can help a business thrive (ie. problem solving skills, attention to retail, ability to retain detailed factual knowledge, excellent memory, technical abilities etc).

“Use of careful planning, strategy and therapeutic relationships can steer them through this [work] successfully developing their self awareness and ability to cope” (Wiltshire resident)

- **The Autism Act 2009 places duties on local areas**

“It seems that there is the assumption that at 18, all problems cease”

(Wiltshire resident)

In March 2010, the first ever strategy for improving the lives of adults with autism in England was published.

This strategy set out a number of key actions and recommendations which the government decided were the most important:

1. Making sure that more people understand about autism.
2. Making it easier for adults to get a diagnosis of autism. A diagnosis is when a doctor tells someone that they have autism.
3. Making it easier for adults with autism to choose how they live, and get the help that they need to do this.
4. Helping adults with autism to find jobs.
5. Helping local councils and health services to write plans so that the adults with autism who live in their area get the help that they need.

If you would like to find out more detail about what the strategy says, please follow this link: www.autism.org.uk/dhstrategy

The Wiltshire Autism Partnership

To help Wiltshire plan how to make these key priorities happen, a 'Wiltshire Autism Partnership' meet five times per year. This group includes people with autism, parent/ carers and professionals from different teams, agencies and organisations.

The group have done a lot of work to consult with local people. They have developed a strategy and are now finalising a plan detailing how the changes will be made. To view these documents, please visit:

<http://www.wiltshire.gov.uk/healthandsocialcare/disabilities.htm>

How area boards can help?

“Awareness that certain groups in our communities are more sensitive and vulnerable.....gives me faith that this can be extended to those on the autistic spectrum” (Wiltshire resident)

To promote more understanding and acceptance about the nature of autism in the local area: improved recognition, awareness and minor adjustments in the community would alone, contribute significantly. We would therefore welcome the opportunity to hear your views and ideas for improvements as the success of this work will be limited if there is a 'standalone' approach.

Useful websites

- <http://www.wiltshire.gov.uk/healthandsocialcare/disabilities.htm>
- <http://www.autism.org.uk/>

Contacts

For further information about the autism work please contact the disabilities commissioning team on 01225 718559 or email: disabilities@wiltshire.gov.uk

If you are a carer or person with autism (or think you may have autism) and feel that you may need some help, please contact 0300 456 0111 and someone will be able to tell you about the process of having an assessment to see if you are eligible for support.

Subject:	Wiltshire Online's digital literacy project
Officer Contact Details:	Jenny Wilcockson – Digital Literacy Coordinator Jenny.wilcockson@wiltshire.gov.uk 01225 793349 / 07827993733
Weblink:	www.wiltshireonline.org
Further details available:	Please see our website or contact Jenny Wilcockson for more information

Summary of announcement:

Wiltshire Council recognises that access to online services is becoming increasingly essential to residents, businesses and organisations from the third sector. The importance of good, reliable connectivity and the ability to use online services with confidence are central themes to the Wiltshire Online programme.

The benefits of being online are well documented. Not only is the internet an effective tool in helping to reduce social isolation and loneliness, people can save up to £560 per year by using price comparison websites and shopping online (Price Waterhouse Cooper 2009). Digital skills are also vitally important for job seekers, with the majority of roles advertised today requiring some experience of computers. Plus, having a good web presence is crucial to success for private and third sector organisations. Social media is a useful means of communicating with clients and growing a customer base, as well as networking with peers. Anyone who is not online is definitely missing out on a wealth of opportunity.

To ensure that people across Wiltshire have the opportunity to learn the skills and access the technology they need to get online, Wiltshire Online is rolling out a programme of free computer support.

Over the next twelve months, a team of digital champion volunteers will be recruited in every community area. These volunteers will be given access to the resources and training required to help them support people in their local communities to learn the basics of computers and the internet. Digital champions can offer one-to-one or group support in a variety of different venues, including libraries, WiFi enabled cafes or community halls or even someone's own home. Subjects covered include mouse and keyboard skills, setting up a computer desktop, searching the web, using email, Skype, Facebook, online shopping and more. Wiltshire Online will also be encouraging businesses to engage with the programme to support their corporate social responsibility agendas.

This free support is available to all adults in Wiltshire, although particular emphasis is placed on reaching older people, people with disabilities and families on low income. To help support this delivery, Wiltshire Online is working with a number of partners, including the Wiltshire Library Service, Age UK, IT Can Help, Community First, Citizen's Advice Wiltshire and The Learning Curve.

This digital literacy initiative is already well underway in the Melksham community area. To date, a team of 12 digital champions have helped support nearly 30 people either get online for the first time or increase their confidence with computers and the web. Wiltshire Online is now launching its digital literacy programme in the Chippenham and Salisbury community areas, with plans to roll the initiative out across the county by March 2013.

For details about how to get involved, please visit www.wiltshireonline.org or contact Jenny Wilcockson, Digital Literacy Coordinator on 01225 793349 or jenny.wilcockson@wiltshire.gov.uk

Have you got what it takes to be a **Digital Champion** volunteer?

Just imagine if the internet was taken away from you for a week.

No Facebook. No Skype. No online shopping or catch-up TV. Wouldn't you feel lonely and isolated?

It's hard to believe, but there are still over 8 million people in the UK who've never been online. This means that in Wiltshire alone, there are some 68,000 of us who've never experienced the magic of the internet.

Why not share your computer skills with someone in your local community and help transform their life?

Become a Digital Champion volunteer with Wiltshire Online and see what a difference you can make.

For our full range of volunteering opportunities, visit www.wiltshireonline.org or contact us on:

Tel: 01225 793349

Email: digitalinclusion@wiltshire.gov.uk

facebook

twitter



Wiltshire Council
Where everybody matters

Digital Champion Volunteer Role Description

Where required:

Volunteers are needed in various different community areas across Wiltshire to help support local people get online.

When required:

This opportunity will run until March 2016. Tasks can be undertaken at a time that's convenient to both the volunteer and the learner.

Areas of interest:

Adult learners, elderly people, people with disabilities, computers, technology, community support

Type of activity:

Volunteers will be offering informal advice, information and support to adults in their local community who either want to get online and learn how to use a computer for the first time, or improve their confidence with the basics. Volunteers will also be asked to help promote this service in their community by putting up posters and leaflets in suitable locations, e.g. doctors surgeries, church halls, local notice boards. All such promotional material will be provided by the Wiltshire Online team.

The majority of our digital champions work with learners on a one-to-one basis. They tend to meet in a public venue such a library, WiFi enabled café, pub or community hall, or in the learner's own home. Other digital champions prefer to set up and work with a small group of adults. Again, libraries or WiFi enabled community halls are popular venues for group activities.

Whichever approach you choose, you will need to be adaptable and ideally confident with a range of different technologies. For example, you might need to support a learner with their own laptop or desktop, use the public computers in a library, or help someone with their tablet, e-book reader or smartphone. You don't need to be an expert in all these technologies, but a general awareness of what each can do would be useful.

Recruitment method:

Application form, CRB check, informal discussion, trial period

Description:

Wiltshire Online has made a commitment to help at least 6,000 adults across Wiltshire get online by March 2016. To help us deliver this promise, we're recruiting a large team of Digital Champion volunteers across Wiltshire. As a volunteer, we'll be asking you to help people from your local community learn the basics of computers and the internet by offering them one-to-one or group support in a relaxed, informal environment. You can do as many or as few hours a week as you wish – the most important thing is that you're making a difference to people's lives.

As a digital champion, you will use a number of online resources and call on your own personal experiences to:

- Help adults learn the basics of computers, e.g. switching on, using the mouse and keyboard, searching the internet, sending and receiving email
- Offer informal advice on the basics of e-safety, e.g. guarding against identify theft, phishing and scamming
- Act as an advocate of the benefits of being online
- Promote the digital champion service within your local community, using materials provided by Wiltshire Online
- Locate and book appropriate venues for one-to-one or group activities where required
- Offer a warm, friendly and reliable service to all learners, regardless of age, background or ability
- Keep an accurate record of your volunteering activities and share this with the Wiltshire Online team every month
- Communicate regularly with the Wiltshire Online staff and / or volunteer coordinator as appropriate
- Attend training provided by Wiltshire Online as and when required
- Promote the work of Wiltshire Online through signposting to www.wiltshireonline.org

If you have the necessary skills, you may also get the opportunity to:

- Introduce adults to a range of social media to help them keep in touch with friends and family, e.g. Facebook, Twitter, YouTube, LinkedIn
- Offer support in the basics of key software, e.g. Microsoft Word, Picasa
- Help set up computer hardware and software for a learner
- Offer impartial advice on purchasing computer equipment and digital technology, e.g. laptops, smartphones, digital tablets, hardware and software etc.

Skills and Qualifications:

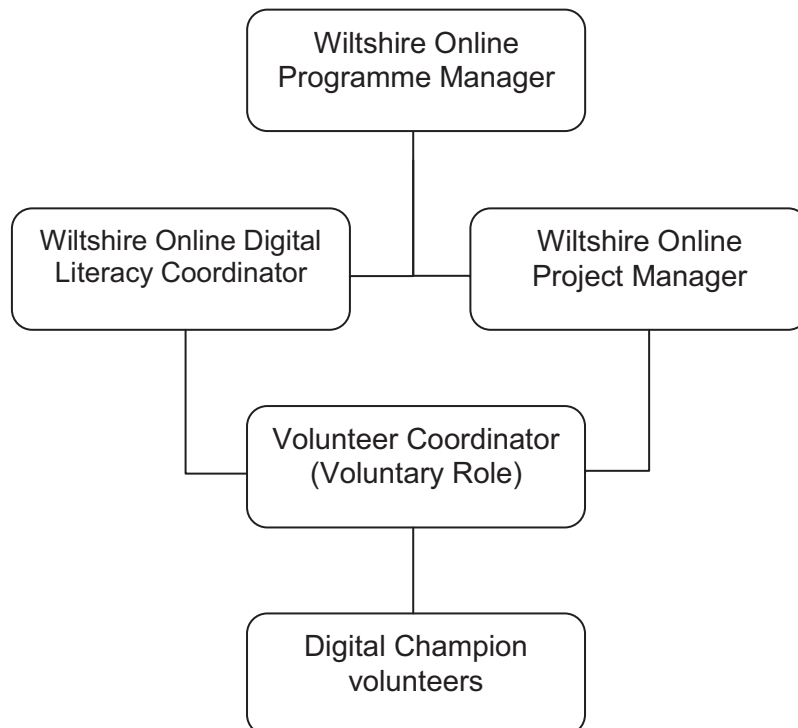
Essential	Desirable
<ul style="list-style-type: none"> • Able to use computers, search the internet and use email confidently • Enthusiastic about the positive effect that technology can have on someone's life • Sociable and personable • Patient • Understanding and accommodating of people's interests and motivations for learning • Able to empathise with diverse groups • Approachable and presentable • Reliable and well-organised 	<ul style="list-style-type: none"> • Confident in a range of digital technologies, e.g. smartphones, digital tablets, digital cameras • Confidence in using social media, e.g. Facebook, Twitter, YouTube, LinkedIn • Experience of teaching adults, particularly older people • Experience of using both PCs and Macs

<ul style="list-style-type: none"> • Good sense of humour and willing to have fun • Excellent communication skills • Able to explain technology in a simple, clear way • Able to travel to a variety of local venues, e.g. learner's house, community hall etc. • Willing to act as an advocate of the Wiltshire Online programme 	
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Details:

Disabled Access:	Variable, depending on venue
Equal Opportunities Policy:	Yes
Expenses:	Yes
Health and Safety Policy:	Yes
Induction:	Yes
Insurance Cover:	Yes, but this does not cover personal belongings
Support Available:	Yes
Training:	Yes

Structure:



Safeguarding:

Wiltshire Council is committed to safeguarding and promoting the welfare of Children, Young People and Vulnerable Adults. You will be expected to report any concerns relating to the safeguarding of children, young people or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children, young people or vulnerable adults gives cause for concern either the Council's agreed Child Protection procedures or the Policy and Procedures for Safeguarding Vulnerable Adults in Swindon and Wiltshire, will be followed, alongside implementation of the Council's Disciplinary Procedure

Further information:

To find out more about this volunteering opportunity or to apply online, please visit the volunteers pages of the Wiltshire Online website: www.wiltshireonline.org

Any further enquiries should be directed towards the Wiltshire Online team:

Digital Literacy Coordinator
Wiltshire Online
Wiltshire Council
Professional Development Centre
3 Lancaster Park
Bowerhill
Melksham
SN12 6TT

Email: digitalinclusion@wiltshire.gov.uk

Tel: 01225 793349

Wiltshire's Community Ownership of Assets Toolkit

2012



Wiltshire Community Land Trust

Wiltshire Community Land Trust is an independent, not-for-profit organisation that offers advice on establishing local Community Land Trusts. A Community Land Trust (CLT) is a legally incorporated, volunteer-led organisation that owns and manages assets for the benefit of a defined community. CLTs offer great opportunities for local ownership and control over the shaping of a community's future, and improving the quality of life for all, helping to create places where people want to return to or to stay in to live and work, bring up their children, or enjoy in their retirement.

A particular characteristic of a Community Land Trust is that has an asset lock. This means that any benefit that accrues from an asset has to be used for the benefit of the community, and it cannot be disposed of for the profit of individuals. Through general information provision, targeted advice, setting up of appropriate partnerships, and one-to-one support, Wiltshire CLT is set up to take community groups through the whole process of deciding whether a local CLT is right for them, and if so, helping to set one up.

Contact -
Wiltshire Community Land Trust
20 High Street
Bromham
Nr. Chippenham
Wiltshire, SN15 2EX

Tel: 01380 850916
Email: info@wiltshireclt.org.uk
www.wiltshirecommunitylandtrust.org.uk

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- **Community ownership of assets**
- **The right tool for the job**
- **Community right to bid for assets of community value**
- **Community asset transfer**
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- **Meanwhile use and pop-up shops**
- **Community right to reclaim land**
- **Compulsory purchase powers**
- **Community right to build**
- **Useful websites**

Community ownership of assets

Many communities in Wiltshire are keen to secure the future of much loved local facilities such as pubs and village halls and would like to see the best possible use of other assets such as high street shops and derelict land.

Community asset ownership can be one way of channelling the resourcefulness of local groups to take over and transform properties for the benefit of the whole community.

Wiltshire Council is keen to support community ownership of assets and is bringing together local voluntary and community groups, local businesses and other private landowners to build a constructive partnership to support an increase in the number of community assets. In addition to this:

- Wiltshire Council's Community Area Strategies (part of the Core Strategy) capture some of the current and future infrastructure requirements in each community area and Neighbourhood Plans provide an opportunity to consider this in more detail. The council will work with communities to build a shared understanding of the community's needs, ambitions and capacities and how these can be met in future.
- Wiltshire Council's Area Boards are overseeing the work of shadow Community Operation Boards, which bring together public sector partners and will set out the intentions for publicly owned buildings in each community area. This allows community ownership to be considered as part of the process. Ultimately, of course, the community is the real owner of public buildings in any case, with Wiltshire Council (or other public sector owners) acting as a steward for property to ensure it continues to benefit the community.
- Wiltshire's Area Boards will consider applications for grants to explore the feasibility of the development of Community Assets where this meets identified community needs.

In addition to direct support from the council, Wiltshire Community Land Trust (Wiltshire CLT) has been set up to help community groups take on the ownership and management of assets, such as affordable housing, workspace, land for growing food and for recreation, wildlife reserves, pubs, shops and a range of community facilities and local services. Wiltshire CLT works with Community First and national organisations such as the national CLT network and Locality to ensure that community groups get the right support and advice.

The right tool for the job

There are a number of different sources of help available in Wiltshire for community groups to take on assets. A discussion with your Community Area Manager on the best way to use these tools to help you achieve your aims could be helpful and other sources of one-to-one advice include Locality and the Wiltshire Community Land Trust.

A range of ways already exist to identify assets valued by local communities, including: parish plans; community-led plans; Neighbourhood Plans; the Rural Facilities Survey and shadow Community Operation Boards. Understanding who owns the property, the owners' intentions for it and the viability of community ownership are important first steps in the process.

If you have identified a building or land that your community values and would like to see it better used, or safeguarded for community use in the future, then there are a number of ways forward to look at. These are set out in detail in this booklet.

If the asset in question comes within the definition of an Asset of Community Value, consider a nomination under the community right to bid. But before doing that ask:

- Is it owned by Wiltshire Council? If it is, then consider exploring community asset transfer first.
- Is it currently being used for a service funded by Wiltshire Council? If it is, then consider requesting service delegation, or consider the community right to challenge.
- Is it an empty shop which you would like to make temporary use of? If it is, then consider Meanwhile Use.

If you decide to nominate it under community right to bid, you still may want to ask:

- Is it owned by another public body, and is either unused or underused? If yes, then consider the community right to reclaim land. Some of the land and buildings in your area owned by public bodies are shown on a map published by the Department of Communities and Local Government, see: <http://publicassets.communities.gov.uk/>
- Is it an asset that the private owner doesn't want to sell, of which you could make better use? If yes, then consider approaching the council about a Compulsory Purchase Order.
- Is it land that you want to use for a community-led development? If yes, then consider the community right to build.

These options could also be considered if the land or property does not currently meet the definition of an Asset of Community Value but could be used for the benefit of the community in future.

Community right to bid for assets of community value

Who can do what

This new right means communities can ask Wiltshire Council to list certain assets as being of value to the community. If an asset is listed and then comes up for sale, the right gives communities that want it 6 months to put together a bid to buy it. This gives communities an increased chance to save much loved shops, pubs or other local facilities. Parish councils or local community groups can nominate both privately and publicly owned assets which meet the definition of being an Asset of Community Value.

A building or land in a local authority's area will be listed as an Asset of Community Value if in the opinion of Wiltshire Council its primary use, or use in the recent past, furthers the social well-being or social interests (cultural, recreational, or sporting interests) of the local community and it is realistic to think that this could continue in the next five years (whether or not in the same way as before).

Owners of listed assets cannot sell them without letting Wiltshire Council know that they intend to sell the asset or grant a lease of more than 25 years. Wiltshire Council then allows six weeks for a community interest group to ask to be treated as a potential bidder. If a request is received, a full moratorium totalling six months is placed on the sale, allowing time for the community group to raise funds and put in a bid. The owner does not have to sell the asset to the community group at the end of the six months.

The process

A decision will be made within eight weeks of the receipt of nomination on whether to list the asset. The asset will then be placed on a list of successful or unsuccessful nominations on the Wiltshire Council website for five years. A list of nominations currently being considered is also available online. Some land is exempt from being listed (such as premises which are primarily residential). Landowners can also appeal decisions to list assets.

If a listed asset comes up for sale, Wiltshire Council will notify a wide range of people, including the original nominator and local parish council. There are some exemptions to the process being applied – including when landowners die, go bankrupt or if a business is being sold as a going concern. These are set out in more detail in [regulations](#) made by government, an [explanatory note](#) and an [advice note](#).

Who to contact in the council

A [nomination form](#) to list an asset as being of community value is available, which should be returned to LandCharges@Wiltshire.gov.uk.

Support available and other considerations

- Support on the use of this right is available from [Locality](#), including £16m of grants to support feasibility studies and provide capital. [Community Shares](#) are also worth exploring as a source of finance.
- Where the owner of a listed asset, such as a pub, applies for 'change of use' then the fact the asset is listed as an asset of community value may be a material consideration in making a decision on whether to grant change of use.
- In addition, Neighbourhood Plans can formally allocate assets for community use in a site allocation proposals map, if there is good evidence to support the case (including for sites which may not meet the definition of an Asset of Community Value). This would give it additional weight in decision making and could inform, and be informed by, the lists of nominated assets.
- Wiltshire's Local Plan seeks to promote the retention and development of local services and community facilities in villages, such as local shops, meeting places, sports venues, cultural buildings, public houses and places of worship. Wiltshire Council will take into account the importance of these facilities to the local community when considering planning applications.
- Where an asset is council owned, community groups may like to consider a Community Asset Transfer, rather than waiting for the asset to be put up for sale.

Community asset transfer

Who can do what

Wiltshire Council recognises that many community groups occupy land or buildings that are owned by the council but wish to take over their ownership or management. Or they may wish to take over other buildings owned by the council within their community. The [community asset transfer \(CAT\) policy](#) was agreed at the July 2011 Cabinet Capital Assets Committee.

Essentially this policy means the Council can transfer the management and/ or ownership of the asset to the community and may do so in some instances, at less than market value, if sufficient socio-economic benefits can be delivered by the proposal. This process also applies if parish councils or community groups want to take on and maintain local facilities such as parks and play areas.

The process

Following receipt of an application, a report is produced so the local Area Board can consider the application. The Area Boards make a decision on the transfer. If the property is classed as being of strategic importance to the council, the Cabinet Capital Assets Committee has the final say, taking into account the recommendation of the Area Board. This is explained further in the [community asset transfer flowchart](#).

Who to contact in the council

The community asset transfer checklist and application form is available [online](#). Community Area Managers should be contacted in the first instance. They will work with Strategic Property Services to help progress any applications.

Support available and other considerations

- Wiltshire Council can provide advice on requests for service delegation that may be part of any Community Asset Transfer application, for example if a group wishes to take on and run a council service that is currently delivered out of a particular building.
- Locality's Asset Transfer Unit is a specialist national agency offering grants, advice and support in this area.
- The [Building Calculator](#) tool can help community groups estimate the cost of taking on a building.

Service delegation

Who can do what

Wiltshire Council recognises that Parish or Town Councils and community groups may wish to run services that are currently delivered by the council locally – this could include things like maintaining allotments, play areas, public conveniences and parks. Wiltshire Council has agreed a policy on Delegation of Services to Town and Parish Councils and Funding of Delegated Services Policy at its Cabinet Meeting on 19th October 2010. This is summarised [online](#) and means that the council can fund delegated services with or without the transfer of an asset.

The process

The process is set out in [a flowchart](#). This means that the Council delegates the service to the community, allowing for local delivery. Following the receipt of an application the Technical Services Team. Following the receipt of an application Wiltshire Council will work with the team(s) currently delivering the service and the applicant to produce a report for the Neighbourhood Services Service Director to approve the application.

Who to contact in the council

The service delegation expression of interest form is available [online](#).

Please contact and return to: [Steve Ibbetson](#), Technical Services Manager (01225 776655) or [Mary Noyce](#), Technical Officer (01249 706364).

Support available and other considerations

The contact for Community Asset Transfers (with or without service delegation) is in the first instance your [Community Area Manager](#).

Information on the Community Right to Challenge process is also available in this toolkit.

[GROW](#), [Community First](#) and the Wiltshire Association of Local Councils ([WALC](#)) provide capacity building advice to community groups and Parish Councils in Wiltshire respectively.

The Social Investment Business, in partnership with Locality, is delivering a three year support programme worth £11.5million to support organisations taking on services (through service delegation or use of the Community Right to Challenge).

Community right to challenge

Who can do what

The community right to challenge allows Voluntary and Community Sector (VCS) groups, Parish Councils and two or more members of council staff to express an interest in running a council service. If the Expression of Interest is accepted by Wiltshire Council, a full scale procurement exercise is triggered. This may or may not be won by the group expressing an interest.

It is particularly important to note that in any procurement exercise Wiltshire Council has to act impartially and follow legal obligations such as those set out in Best Value regulations and the Equality Act.

If, as a Parish Council or other group, you have an idea about how a service could be better run or are interested in running a service, an informal discussion on the alternative approaches that are available to the community right to challenge (such as service delegation) is recommended to ensure any idea you have is a success.

The process

Under legislation, Wiltshire Council can define a window of opportunity during which it will accept Expressions of Interest for relevant services. The window for receiving an Expression of Interest for running any of Wiltshire Council's relevant services has currently been set for 1st July 2013 until 31st August 2013, to align with the Council's budget setting process. A decision on whether to accept, accept with modifications or reject the Expression of Interest will be made by Wiltshire Council during September 2013.

If an Expression of Interest is accepted by Wiltshire Council, then an indicative time between an Expression of Interest being accepted and the procurement process starting will be up to:

- 1 month, for services with a value of less than £500.
- 3 months, for services with a value between £500 and £100,000.
- 6 months, for services with a value of more than £100,000 and less than the EU Threshold (currently £173,934).
- 12 months, for services with a value of more than the EU Threshold (currently £173,934)

Where an Expression of Interest is accepted, applicants will be provided with more precise timescales on when procurement will commence, based on the individual service requirements and the complexity of the service being considered.

In future, the council will be publishing windows in which Expressions of Interest can be submitted for individual services, which will be closely aligned with the

council's future commissioning intentions and when current individual contracts come to an end. This will allow groups more time to prepare and submit expressions of interest without wasting effort on submitting expressions of interest where tendering is already underway or services are due to end. This page will be updated in due course to reflect this. In the meantime, the importance of a discussion with the Corporate Procurement Unit is emphasised, or you can check what procurement opportunities are already underway through the [Buy Wiltshire](#) website.

Who to contact in the council

Parish councils and Voluntary or Community Sector Groups should first consider the use of the council's groundbreaking [service delegation](#) process. Wiltshire Council's [Voluntary and Community Sector](#) team can also discuss support that might be available.

If, having considered these other options, you would still like to submit an Expression of Interest under the Community Right to Challenge, please contact the [Corporate Procurement Unit](#) so we can discuss in more detail what you would like to achieve. The Corporate Procurement Unit provides a standard Expression of Interest form for use by interested parties.

Staff groups should in the first instance have a discussion with their Corporate Director on developing any proposals for a staff mutual organisation. If the Community Right to Challenge is used by staff, the council has to ensure that it is not treating any potential bidder any more favourably than another. As such, staff groups planning to use the Right are not allowed time within business hours to progress work on the development of a staff mutual. Staff groups are entitled to approach potential funders in the same way as any other group covered by the Community Right to Challenge. However, as there may be issues around access to commercially sensitive information, they must first declare an intention to approach a potential funder to the Corporate Leadership Team. Staff interested in using the Right should also contact the Corporate Procurement Unit for guidance and the Expression of Interest form.

Support available and other considerations

Parish councils and community groups should consider [service delegation](#) in the first instance.

The [Mutuals Information Service](#) provide advice.

[Frequently Asked Questions on Community Right to Challenge](#) are available on the council website.

Meanwhile use and pop-up shops

Who can do what

Many town centres and high streets have empty shops which present a challenge to the vibrancy of the high street. This can be addressed by public and private owners agreeing to allow temporary or “meanwhile use” of their property on terms that ensure they can get it back if a conventional tenancy becomes available. Pop-up shops are an associated concept - short-term sales spaces in temporary locations which ‘pop-up’ one day and disappear afterwards.

Many small producers lack opportunities to market test their product. Street markets are often problematic due to weather conditions and can require regular commitment. A controlled shop environment that can be used over a few days could provide a better setting. Similarly, empty shops can also be used by community groups as advice centres or galleries.

Small and temporary pop-up shops can build up significant interest and customer exposure in a short space of time. They provide the opportunity to trial new business ideas or concepts without the risk of setting up a traditional business. These enterprises benefit the local area by:

- reducing the number of vacant properties on the high street
- making the high street more interesting and vibrant in the short term
- encouraging other businesses to consider investing in the area

The process

Interested individuals should contact the owner of the empty shop in the first instance to establish if ‘meanwhile use’ would be possible. A model lease is available [here](#) or on the Meanwhile Project [website](#).

The Council can help in a number of ways to: help broker with landlords if necessary, use Local Development Orders to extend temporary changes of use without planning permission, provide advice on compliance with legislation (such as Health and Safety, Trading Standards, Food Safety) and signpost to information on support for start ups and rate relief.

Who to contact in the council

[Tim Martiensen](#), economy and regeneration service (or 01249 706548)

Support available and other considerations

The Meanwhile Project is a national organisation specialising in offering advice and support in this area. Wiltshire Council can also offer advice on [food safety](#), [licences for street trading](#), [trading standards](#) and broader [support available to businesses](#).

Community right to reclaim land

Who can do what

This right is aimed at helping local people ensure that public bodies do not needlessly retain under-used land or property, and is designed to get these sites back into productive use.

The legal provisions (the Public Request to Order Disposal) apply to the Council and certain other bodies in law (such as the Environment Agency, Network Rail and British Waterways), but other public bodies are covered through voluntary agreement on their part. It relies on appeal to the relevant Secretary of State.

The process

The first step in this process is to check the ownership of the land, which can be done through the Land Registry. Wiltshire Council is also able to advise on whether it owns a particular piece of land. A map providing a snapshot of the location and owners of most publicly owned land is also available at:

<http://publicassets.communities.gov.uk/>

A member of the public can then submit a request to the relevant Secretary of State to order disposal of the land. The Secretary of State first has to consider that there are no restrictions on the use of the land and that the current owner has no suitable plans in place for the land either now or in the foreseeable future. If he or she is satisfied that this is the case, he or she can direct the current owner to dispose of the land, though not specify to whom it should be sold.

Who to contact

The request form is available [online](#) along with [further background information](#).

Support available and other considerations

The form is publicly available for anyone to use but if applicants would like to see the land used in a particular way then they may like to work with relevant community groups to see this happen. In such a case, community groups might wish to make a nomination under the [community right to bid](#), at the same time. This will help to ensure sufficient time to raise funds to buy the asset if and when the land is sold.

Compulsory purchase powers

Who can do what

If community groups or other individuals want to bring a privately owned local asset back into use - for example, to turn a derelict site into a park – and the owner is reluctant to sell, then they are able to contact Wiltshire Council and ask them to use a Compulsory Purchase Order (CPO) to buy the asset on their behalf.

The process

Compulsory Purchase Order powers can be exercised where the law allows planning authorities to acquire land which is suitable for and required in order to secure the carrying out of development, redevelopment or improvement.

A compelling case in the public interest must be demonstrated. The proposals must be sanctioned by the relevant government Minister. It is a lengthy and complex process ensuring that the rights of property owners are not extinguished without careful examination. It is necessary to show that there are no planning obstacles to the development, for example, by obtaining a planning permission or by reference to inclusion in a Neighbourhood Plan.

There are significant costs associated with exercising CPO powers. In addition to compensating the owner for the value of the asset, other costs such as blight or relocation costs may have to be budgeted for, as well as significant professional fees.

Who to contact in the council

[Janet Lee](#), Principal Property and Planning Solicitor
[Brad Fleet](#), Director of Development

Support available and other considerations

The Council can assist with advice as to whether the proposal is acceptable in planning terms.

It will be necessary for the promoter to demonstrate that funding is available to cover all the costs involved in the process.

The Council will provide advice and information on the use of CPOs plus a written response to formal requests to use these powers on behalf of community groups.

Community right to build

Who can do what

The Community Right to Build allows communities to create the buildings they want to see without going through the normal planning application process. Communities will be able to build, for example: homes to sell on the open market, affordable housing for rent, and sheltered housing for elderly local residents, low cost starter homes and facilities such as new playgrounds. The benefits of these developments, such as profits, can be managed by a community organisation for the community. The process is similar to that for the creation of Neighbourhood Plans but instead of creating a policy document the use of this right grants planning permission directly if there is the majority support of the local community in a referendum.

The Right to Build can be used by a community group which is legally constituted for the benefit of the area, in cooperation with the local parish council. Equally, parish councils can also use this right by themselves in a form known as a Neighbourhood Development Order. A Community Right to Build Order can cover privately and publicly owned land. It can take a number of legal forms but for Community Right to Build purposes these formal organisations must be set up to further the social, economic and environmental wellbeing of the local community. Community Right to Build can only take place within a neighbourhood area. The application process for designating a neighbourhood area is available on Wiltshire Council's [Neighbourhood Planning Portal](#), together with other detailed advice.

The process

A group established for the wellbeing of the area can ask its local parish council to make an application to Wiltshire Council, to designate a neighbourhood area for the purposes of a Community Right to Build Order. Wiltshire Council will publish the application and invite representations on it for a period of at least six weeks. If a neighbourhood area is designated, a Community Right to Build Order can be proposed (which should include a map, statement of consultation and a statement on how planning regulations are met). This will be publicised for a period of at least six weeks and then subjected to an independent check to ensure compliance with Wiltshire's Local Plan, Human Rights obligations and other national criteria. A referendum will then take place on the final version of the Community Right to Build Order and Wiltshire Council will bring the order into force if 50% or more electors approve. Referendum campaigns are subject to limits on expenses.

Who to contact in the council

[Georgina Clampitt-Dix](#) (01225 713472) and [Chris Minors](#) (01225 718453).

Support available and other considerations

Wiltshire Council offers an online source of advice through its bespoke [Neighbourhood Planning Portal](#). The [Department for Communities and Local Government](#), [Locality](#) and the [National Association of Local Councils](#) and the [Campaign for the Protection of Rural England](#) also offer grants and advice, as do the [Wiltshire Community Land Trust](#).

Some of the potential benefits of this approach are that any profits generated could be managed by a community organisation; it allows for other revenue generated from the development to be retained by the community for public benefit in line with local needs; groups can ensure that affordable housing remains affordable in perpetuity and; that there are some circumstances where development in the Green Belt can be considered.

The Homes and Communities Agency are [currently offering](#) £17.5 million over the next 3 years to support the development of submissions using this right, with a £2,000 'early bird bonus' if plans are submitted before March 2013.

Neighbourhood planning is optional not compulsory. Alternative options include development briefs, village design statements and community plans. Deciding if you need a Neighbourhood Plan is one of the most important steps of the process. If a Neighbourhood Plan is developed, there is an opportunity to designate assets for community use in a site allocation proposals map.

Useful websites

National and local specialist support

- My community rights: <http://mycommunityrights.org.uk/community-right-to-bid/>
- National CLT Network: <http://www.communitylandtrusts.org.uk/>
- Wiltshire Community Land Trust: <http://www.wiltshirecommunitylandtrust.org.uk/>
- Locality: www.locality.org.uk
- Map of public assets: <http://publicassets.communities.gov.uk/>
- Building Calculator tool (exploring viability): <http://www.buildingcalculator.org.uk/>

Assets of community value

- Regulations on assets of community value and explanatory memorandum:
<http://www.legislation.gov.uk/ukdsi/2012/9780111526293/contents>
<http://www.legislation.gov.uk/ukdsi/2012/9780111526293/memorandum/contents>
- Non-statutory advice note on the community right to bid:
<http://www.communities.gov.uk/documents/communities/pdf/2229703.pdf>
- Wiltshire Council community right to bid:
<http://www.wiltshire.gov.uk/planninganddevelopment/planningcommunityrighttobid.htm>

Community asset transfer

- Wiltshire Council Community Asset Transfer:
<http://www.wiltshire.gov.uk/planninganddevelopment/planningcommunityassettransfer.htm>
- Asset Transfer Unit: <http://atu.org.uk/>
- Community Shares: <http://www.communityshares.org.uk/>

Service delegation

- Wiltshire Council service delegation:
<http://www.wiltshire.gov.uk/council/corporateprocurementunit/servicedelegation.htm>

Support for the voluntary and community sector and parish councils

- Community First (VCS Infrastructure): <http://www.communityfirst.org.uk/>
- GROW (VCS Infrastructure): <http://developecs.ning.com/>
- Wiltshire Association of Local Councils: <http://www.wiltshire-alc.org.uk/>
- Mutuals Information Service: <http://mutuals.cabinetoffice.gov.uk/>

Useful websites (continued)

Underused land or buildings

- The meanwhile project: www.meanwhile.org.uk
- Community right to reclaim land: <http://www.communities.gov.uk/righttoreclaimland>

Neighbourhood planning and the community right to build

- Wiltshire Council Neighbourhood Planning Portal: <http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/neighbourhoodplanning.htm>
- DCLG advice on the community right to build <http://communityrights.communities.gov.uk/what-are-community-rights/community-right-to-build/>
- Homes and Communities Agency funding: <http://www.homesandcommunities.co.uk/community-right-to-build>
- National Association of Local Councils: <http://planninghelp.org.uk/>

Support for heritage assets

- Building Preservation Trust: <http://www.english-heritage.org.uk/caring/heritage-at-risk/industrial-heritage-at-risk/our-industrial-heritage/setting-up-a-building-preservation-trust/>
- English Heritage: <http://www.english-heritage.org.uk/publications/pillars-of-the-community-the-transfer-of-local-authority-heritage-assets/>
- Heritage Lottery Fund: <http://www.hlf.org.uk>

Information about Wiltshire Council services can be made available on request in other languages including BSL and formats such as large print and audio.

Please contact the council by telephone 0300 456 0100, by textphone 01225 712500, or email customerservices@wiltshire.gov.uk

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WILTSHIRE COUNCIL

Item 14

SOUTH WEST WILTSHIRE AREA BOARD (5 December 2012)

Community Area Transport Group allocated funding report

1. Purpose of the Report

1.1. This report deals with the proposals from the South West Wiltshire Community Area Transport Group (CATG), after the recent meeting held on 14 November 2012 at Dinton Village Hall.

2. Background

2.1. The South West Wiltshire Area Board had a total of £31,527 available for CATG projects in 2012/13, including some projects carried forward from 2011/12. At the time of writing this report there is total remaining of £11,000.

2.2. The CATG is the mechanism whereby Councillors, Parish Councils and Highways officers can discuss and prioritise how the money is spent. This process requires all stakeholders to be proactive in assessing local needs.

3. Main Considerations

3.1. The CATG met on 14 November 2012 (see attendance list at bottom of the report) and considered new schemes for funding out of the remaining budget (£11,000):

Scheme	Amount Allocated by CATG	Total cost of project (as estimated by Senior Highways Engineer)	Notes and Actions Required
Re-painting of existing white lines	£4,000	Up to £4,000	Parishes will be asked to put forward possible schemes for consideration
New lay-by and bus stop in Broad Chalke	£1,500	£1,500	Local community to confirm a contribution towards this work
Total	£5,500		

4. Implications

4.1. Financial Implications

As per recommendation.

4.2. Legal Implications

There are none.

4.3. Equality and Diversity Implications

There are none.

5. Recommendation

It is recommended that:

- 1. The South West Wiltshire Area Board approves the allocation and corresponding action as set out in the table above.**

Report Author: Stephen Harris – Community Area Manager

Tel No: 01722 434211

E-Mail: stephen.harris@wiltshire.gov.uk

NB. Attendance list for 14 November 2012 – CATG:

- Cllr Tony Deane (Chair) (AD)
 - Cllr Jose Green (JG)
 - Cllr Richard Beattie (RB)
 - Cllr Bridget Wayman (BW)

 - Tom Gardner, Senior Engineer (TG)
 - Catherine Purves, Clerk for Wilton Town Council (CP)
 - Tony Phillips, Fovant Parish Councillor (AP)
 - Richard Salter, Mere NPT (RS)
 - Charles Smith, Dinton Parish Councillor (CS)
 - Chris Clark, Local Roads Manager (CC)
 - David Robertson, Hindon Parish Councillor (DR)
 - Teresa Taylor, Wilton Parish Councillor (TT)
 - Ashley Truluck, Broad Chalke Community Plan (AT)
 - Roger Little, West Tisbury Parish Councillor (RL)
 - Sheila Sheppard, Barford St Martin Parish Councillor (SS)
 - Clive Upton, Dinton resident (CU)
 - Tracy Myers, Highways Technician (TM)
 - Steve Harris, Community Area Manager (SH)
-

**South West Wiltshire Area Board
Community Areas Transport Group (CATG)**

**Wednesday 14th November 2012
2pm, Dinton Village Hall**

Minutes

1. Apologies and Introductions

In attendance:

- i. Cllr Tony Deane (Chair) (AD)
- ii. Cllr Jose Green (JG)
- iii. Cllr Richard Beattie (RB)
- iv. Cllr Bridget Wayman (BW)

- iv. Tom Gardner, Senior Engineer (TG)
- v. Catherine Purves, Clerk for Wilton Town Council (CP)
- vi. Tony Phillips, Fovant Parish Councillor (AP)
- vii. Richard Salter, Mere NPT (RS)
- viii. Charles Smith, Dinton Parish Councillor (CS)
- ix. Chris Clark, Local Roads Manager (CC)
- x. David Robertson, Hindon Parish Councillor (DR)
- xi. Teresa Taylor, Wilton Parish Councillor (TT)
- xii. Ashley Truluck, Broad Chalke Community Plan (AT)
- xiii. Roger Little, West Tisbury Parish Councillor (RL)
- xiv. Sheila Sheppard, Barford St Martin Parish Councillor (SS)
- xv. Clive Upton, Dinton resident (CU)
- xvi. Tracy Myers, Highways Technician (TM)
- xvi. Steve Harris, Community Area Manager (SH)

Apologies received from: Graham Ewer (Swallowcliffe Parish Councillor), Tony Peel (Tollard Royal Parish Councillor), Patrick Boyles (Chilmark Parish Councillor), Rachel Ashton-Brown (Wilton Resident), Spencer Drinkwater (Principal Transport Planner)

2. Minutes from meeting on 18th September 2012

Agreed to remove the following line from page 5 – ‘AD summarised that the request from this meeting is that headlight signs are put on at either end.’

TG advised that he has written to Department of Transport, providing photographs and a description. Hoping for a response before Christmas.

3. Budget update

TG reported there is £11,000 left in the budget (uncommitted) to spend by end of March 2013.

4. Update on agreed actions from meeting on 18th September 2012

(Some updates had already been provided in written form; verbal updates are written in *italics* in the table below):

Issue	Action	By whom?	Update
Clearing of road drain outside school in Hindon	Check whether this has been done	DB	<i>TM advised this has now been cleared.</i>
Safety for pedestrians crossing in Mere	Request update from Parish Council	SH	Parish Council will discuss this at next meeting and report back to CATG
DoT consultation on quiet rural roads speed limit	Send link to CATG attendees	SH	Done
A30 in Fovant	Request that Dave Thomas meets with Parish Council to discuss speed limit changes	TG	TG to meet with Parish Council in new year to discuss junction realignment and pedestrian safety scheme. <i>Will delay until 30mph limit is introduced.</i> ACTION – TG to enquire why planned ‘pinch point’ is only in one direction
Wilton Market Place	Request that Area Board confirms spending £500 on ducting checks	SH	Done – Area Board approved funding on 17.10.2012 <i>TG advised work has been ordered, will probably take place in new year.</i>
Water Street in Mere, weight limit signage	Send details of proposal to GJ in order for the Parish Council to liaise with Yapps	TG	GJ has advised that Yapps Trustees will not agree to sign being put up – to be discussed at meeting <i>TG advised pavement is too narrow for sign.</i> ACTION – BW to speak to Yapps.
Vehicles striking roof of Fern Cottage in Barford St Martin	Send details of scheme to BW, Parish Council and householder asking how much parties would be willing to contribute to any scheme	TG/SH	<i>SS advised that Parish Council not willing to contribute. Group agreed to close case.</i>
A303/B3089 Junction	Determine who manages vegetation and arrange	DB	<i>TM advised that whole area now being cut back. The</i>

(Willoughby Hedge)	for it to be cut.		<i>Owners of the land (the garage) have agreed to this.</i> ACTION – CC to speak to owners about regular maintenance.
The Lynch junction with Pettridge Lane, Mere	Refer back to the Parish Council, request that they negotiate with owner to remove hedge now that fence has been put in	TG/SH	SH has liaised with Parish Council, who will speak to owner and report back
Headlight sign for tunnel between Tisbury-Hindon, Stops Hill	Look into national legislation requirements for headlight signs	TG	TG has applied to the Secretary of State for a 'use headlights in tunnel' sign at Hindon tunnel
A303 near Chetcombe Farm, Mere	Provide contact details at the Highways Agency to Martyn Day	SH	Done - Highways Agency undertook safety study which was completed in Feb 2010. Various measures agreed but this does not include 'no u-turn' sign. Due for implementation in 2013/14 depending on funding. <i>RS advised there was a recent accident as a result of a u-turning vehicle.</i> ACTION – SH to clarify with Highways Agency why there is a current gap in the centre barrier and request full details of future improvements.
Tollard Royal, B3081 at GR 917184	Request that Parish Council negotiate with landowner in first instance to lower hedge	SH	Parish Council agreed to negotiate with landowner and will report back – landowner has agreed to cut back within next 6 months.
A30, Shaftesbury Road, Wilton	Negotiate with tenant of field on behalf of Wilton Town Council to request R.O.W. be changed to run along the hedge	CP	<i>CP advised she has written to Wilton estate, they and tenant are happy for footpath to be re-aligned. Legal costs likely to be at least £1,500.</i> ACTION – BW to raise with Burcombe PC.
	Look at enhanced gateway options into Wilton	TG	Gateway will be renewed as part of A30 route study including 30mph carriageway roundel <i>TG advised implementations due by end of financial year</i>

	Add road onto community SID list	SH	<p>Road has been added, community SID list currently being assessed by Traffic and Network Management team</p> <p><i>CS advised community SID has now been deployed for a couple of weeks in Wilton. Volunteers needed.</i></p> <p><i>CC advised that Graeme Hay is looking to revise scheme for SID deployment.</i></p> <p><i>RS suggested community safety officers could potentially assist.</i></p> <p>ACTION – SH to send current community SID list to CS.</p> <p>ACTION – CS to send details for volunteers to SH, to be advertised on community blogsite.</p>
Tuckingmill Bollards, West Tisbury	Meet with local residents on site to discuss future options	TG	<p>TG to meet with residents in new year</p> <p><i>RL advised he would be happy to meet with TG in the new year.</i></p>
Parking on pavement, A30 Ludwell	Visit and discuss situation with pub landlord in first instance	SH	<p>Pub landlord has advised that residents are welcome to use pub car park</p> <p>ACTION – AD to feedback to Parish Council.</p>
White lines outside community shop in East Knoyle	Clarify exactly where lines are required	SH	<p>Pictures taken. Parish Council also requesting new yellow lines, have advised them of process</p> <p><i>CC advised white lining team will be visiting at end of November for 2 weeks.</i></p> <p><i>Backlog of lines to do.</i></p> <p><i>The group proposed committing up to £4,000 towards re-painting existing white lines in the community areas.</i></p> <p>ACTION – SH to request Area Board approves up to £4,000 to be spent on re-painting existing white</p>

			<p>lines. ACTION – CC to send list of current planned works to SH. ACTION – SH to contact all Parish Councils in order for them to make requests.</p>
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5. Review of schemes in the Mere, Tisbury and Wilton Community Areas

Updates provided on ‘Schemes Log Sheet’ under ‘Current issues and schemes’ tab.

6. New issues for consideration

LOCATION	ISSUE	ACTION
Broad Chalke, opposite bus shelter and Church	New layby and bus stop	<p>AT explained scheme. Over 300 local people have signed up their support. Group agreed to propose a topographical survey is carried out. ACTION - SH to request Area Board approves £1,500 to be spent on topographical survey. ACTION – AT to confirm contribution from local community. ACTION – TG to then order survey.</p>
Fovant, Dean Lane	Recent crash with two vehicles colliding head on.	<p>AP explained issue, felt that more signs were needed. AD suggested waiting for the accident report. ACTION – TG to check with Mark Stansby and Steve Pike whether recommendations already considered in A30 route study.</p>
Fovant, On road from Fovant to Fifield Bavant	Improved safety warnings for the steep hill up the down.	<p>TM advised that there were no actual potholes in the road but the verge was affected by water. ACTION – TG to check the accident record database.</p>
Swallowcliffe, A30, in area of Red House Farm and Old Post Office	<p>Request for the installation of “Tractor Crossing” Signs, backed by road surface markings “Slow.” Increasing the size of the existing bend warning signs.</p>	<p>Will now be considered as part of the current A30 route study.</p>
Donhead St Mary, Coronation	Dropped kerb and street signs	<p>Already discussed, details in Schemes Log Sheet.</p>

Drive		
Barford St Martin, Shaftesbury Road	Pedestrian island/refuge on the Shaftesbury Road, outside a property called The Cleaves, and opposite the bus stop.	TG advised that there would not be enough room for a refuge. SS explained that this is a safety issue, highlighted on previous schemes consideration list. Group proposed to carry out a pedestrian crossing assessment, approximately £800 cost. Parish Council to carry out their own assessment first to see if this is warranted. ACTION – Parish Council to provide their own assessment of numbers in need of the crossing and report back to CATG.
Tisbury, The Avenue	Cars parking in the vicinity of the bus stop - want to request 'bus stop' markings	Will be added to planned double yellow line implementation along the Avenue.
Bowerchalke, bus shelter	New bus shelter (with associated installation costs).	Have concerns over safety issues with re-locating bus stop, will return to a future CATG.
Stratford Tony, C12 Stratford Tony Road	Road surface and drain issues	Issue passed onto Southern Wiltshire Area Board.
Hindon	Changing location of existing 30mph signs	TG advised the location of the signs is linked to where speed limit changes. This will be picked up during the c class/unclassified road review starting in 2013/14.
Route 25	Bus timetable	CU advised no printed bus timetable is available at stops and not included in the electronic updates. ACTION – TG to make enquiries.
East Knoyle	Small footpath from turnpike up to crossing into village	BW explained that path currently ends and residents would like to see it extended. ACTION – BW to make further enquiries
East Knoyle	30 mph speed limit for whole village	Will get picked up in the c class/unclassified road review starting in 2013/14.
Teffont, Western approach on B3089	Solid white line down centre of road	BW explained that there had been a recent accident due to overtaking at this section. ACTION – TG to investigate further

7. AOB

SS reported that the pot holes in Duck Lane that had been raised during last meeting had now been filled in.

JG raised concern from Sutton Mandeville re. hedge trimming.

ACTION – TM to discuss with parish steward.

AP requested that 20mph zones be added to next agenda with an update on rural areas.

ACTION – SH to add 20mph zones to next agenda.

JG explained that Tollard Royal Parish Council had written to TG to thank him for all his hard work. JG wanted to credit TG for this, the letter was very complementary to him and the team.

Update provided from Martyn Day, Tisbury NPT, on mud on roads in West Tisbury area.

RS advised that it is an illegal offence to leave mud on the roads and this is enforceable.

CC advised that there is ongoing communication with a lot of farmers who are co-operating, issues with one or two. CC is continuing to liaise with Martyn Day on this.

ACTION – RS to forward details of offence and how it is enforced.

8. Date of Next Meeting – To be confirmed

South West Wiltshire Community Areas Transport Group
Current issues and schemes - updated 21/11/2012

LOCATION	STREET	ISSUE/SCHEME DESCRIPTION	CATG UPDATE 18.9.12	CATG UPDATE 14.11.12	TARGET DATE
Dinton	B3089	Refuge Island	TG advised construction now due for Jan 2013	Construction now due for Mar 2013	Construction due Jan 2013
Netherhampton	B3094	Concern towards overtaking around junctions to Netherhampton village	TG advised now 95% complete	Completed	
Wilton	Waterditchampton	Waiting restrictions at five locations in the Waterditchampton area	TG advised three objections received. Committee report to be written by end of Sept, will be recommending adoption	TG advised committee report being written, objections to some of the yellow lines included. If accepted, expected to place an order in first quarter of next year	Committee report to be written by end of Sept 2012
Tisbury	Hindon Lane	Yellow lines		TG advised order placed, yellow lines due before end of financial year.	
Tisbury	Footpath by bridge	Footpath	DB and TG advised they had no heard any reports on whether this was likely to be finished on time	Julian from Trowbridge to provide update?	2012/13 financial year
A30 Ludwell	Ludwell Hill	Puffin crossing	TG advised this is now due to be completed in mid-Oct	TG advised crossing is not yet connected to power, control box for crossing to be added and then commissioned by engineers. Due to be commissioned on 5th December 2012.	Construction due October
A30 Fovant	Junction with High street	Junction improvements	AP reported that Parish Council discussed matter at recent meeting and will no longer pursue it. Has gone out to consultation again re. 30mph change. AD requested that, ACTION TG to ask Dave Thomas to meet with Parish Council. TG to meet with Parish Council in new year to discuss junction realignment and pedestrian safety scheme	TG advised public meeting to be arranged in the new year. TG advised this scheme will probably make substantive funding bid in the new year.	
Tisbury	Squalls Lane	Speeding Issues	Awaiting outcome of metro count	Awaiting outcome of metro count	
Teffont Magna	B3089	Erosion of grass bank	On list to be done. DB advised that Chris Clark is local roads manager in terms of prioritising work	CC has meeting next week looking at major maintenance list	No timescale confirmed to sweep and re-paint lines on road
Semley	Calais Hill (up hill from Semley past school and village shop)	Resurfacing issues	On list to be done. DB advised that Chris Clark is local roads manager in terms of prioritising work	CC has meeting next week looking at major maintenance list	No timescale confirmed to resurface road
Various	Various	Drop kerbs	No update	TM - one more left to do in Coronation Drive. TG reported that money now received from Housing Management. AD thanked CC and TM for their work in Coronation Drive. Street signs have now been ordered	
Mere	Walnut pub junction	Roundabout revisions	DB advised that bush has now been taken out	TG advised revisions due to take place in December 2012.	Complete?
Wilton	Market Place	Pedestrians crossing the road on South and North Street	TG advised that Dave Thomas has quoted a cost of £500 to check the ducting for possible crossing installation. Group voted to pay £500 for this investigative work.	Same as last meeting	

Wilton	Market Place	Vehicles failing to clear pelican crossing between Market Place and Lloyds	Await outcome of investigative work to check ducting for possible crossing installations. Extra loop fitted may then be used to assist this issue. DB advised there is a ticket in the system to re-painted checked box yellow lines	Same as last meeting	
Mere	Water Street	Weight limit signing at junction with Salisbury Street	TG suggested best solution would be a new sign on side of Yapps building. ACTION – TG to send details to GJ in order for the Parish Council to make the necessary request of Yapps. Approx £700 cost. <i>GJ has since advised that Yapps not willing to consider this</i>	ACTION - BW to speak to Yapps	
Barford St Martin	West Street	Vehicles striking roof of Fern Cottage	TG reported that the owner advised him that the property hadn't been struck in last 3 yrs. Suggested best solution would be removing centre lining, push kerb edge line out from the cottage. Approx £1,000 cost. ACTION – TG to send details of scheme to BW/Parish Council and/or householder, advising that this hasn't happened for 3 yrs, how much are the parties willing to contribute to any scheme?	SS advised that Parish Council not willing to contribute. Group agreed to close case. Issue to be closed.	
B3089	A303/B3089 Junction (Willoughby Hedge)	Conflict with vehicles pulling out of garage	DB reported that he did make contact with planning control, who confirmed the scheme was passed with no objection by highways. TG reported dense area of vegetation very high. Suggested that vegetation should be trimmed back in first instance. ACTION - DB to determine who manages vegetation and arrange for it to be cut. <i>AP has advised that toilet block seems to have been removed?</i>	TM advised that whole area now being cut back. The Owners of the land (the garage) have agreed to this. ACTION – CC to speak to owners about regular maintenance.	
Mere	The Lynch junction with Pettridge Lane	Poor visibility	DB advised both sides of hedge have been cut on numerous occasions as landowners have refused to do so. TG advised new fence has been erected and the obvious solution is to take out the hedge. DB confirmed that ideally this request would go through the Parish Council first. ACTION – TG/SH to refer back to the Parish Council	SH has liaised with Parish Council, who will speak to owner and report back	
Chilmark	Junction of Dog Drove/The Street/Hindon Lane/ Hops Close	Concern over road safety issue at the junction of Dog Drove/The Street/Hindon Lane/ Hops Close in the village of Chilmark. Perceived collision risk made worse by vehicles parked close to the junction which is a blind bend on the C276.	TG recommending new white lining along the street. Approximate cost is £300, TG has requested that Area Office cover this	Completed - Patrick Boyles has passed on his thanks for this quick action from the Parish Council	

Tollard Royal	B3081 at GR 917184.	There is a minor road which joins the B3081 coming in a north easterly direction from the Common Drove / Newtown / Larmer Tree Gardens area which is used as a cut through to/from the A354. The give way road markings are indistinct. However, the real danger is caused by traffic driving in a southerly direction along the B3081 and crossing over the B3081 onto the minor road at this junction. Drivers tend not to slow / stop to ensure the road is safe to cross and with the increasing height of the roadside hedge on the east side of the B3081 it is difficult to see if it is safe to cross. There was recently a very serious accident at this spot where the driver, turning right into the minor road inexplicably thought he had right of way, hitting a car travelling along the B3081 in a northerly	ACTION – SH to request that Parish Council negotiate with the landowner in first instance. <i>Parish Council have since advised they have raised the matter with the landlord, he has advised that hedge will be cut in next 6 months. Parish Council are happy for issue to be closed.</i>	Issue closed	
Wilton	A30, Shaftesbury Road	Speeding/traffic calming issue.	DB advised that Western end is already highlighted for gateway treatment due to deterioration. ACTION – CP to negotiate with tenant of field on behalf of Wilton Town Council to request R.O.W. be changed to run along the hedge. ACTION – TG to look at enhanced gateway options into Wilton. ACTION – SH to add road onto community SID list	CP advised she has written to Wilton estate, they and tenant are happy for footpath to be re-aligned. Legal costs likely to be at least £1,500. ACTION – BW to raise with Burcombe PC. Gateway will be renewed as part of A30 route study including 30mph carriageway roundel. TG advised implementations due by end of financial year. CS advised community SID has now been deployed for a couple of weeks in Wilton. Volunteers needed. CC advised that Graeme Hay is looking to revise scheme for SID deployment. RS suggested community safety officers could potentially assist. ACTION – SH to send current community SID list to CS. ACTION – CS to send details for volunteers to SH, to be advertised	
Donhead St Mary	A30, Higher Coombe	Serious condition of the road surface on the A30 at Higher Coombe	DB advised this is currently being re-examined. Shallow at present, on major maintenance list but not been selected so far. Local roads manager is Chris Clark.	TG advised A30 route study is currently being undertaken.	
West Tisbury	Tuckingmill	Parish council have recently carried out questionnaire relating to the pilot traffic calming measures at Tuckingmill introduced last year	AD gave summary of background to situation. Advised that majority of residents felt bollards should stay until permanent solution found. ACTION – TG to meet with local residents on site to discuss	TG to meet with residents in new year. RL advised he would be happy to meet with TG in the new year.	
Donhead St Mary	A30, Ludwell	Parking on the pavement day and night at Ludwell SP7 9ND. Nos 37, 39 and 40 Ludwell. Causing an obstruction to pedestrians	ACTION – SH to visit and discuss situation with pub landlord in first instance. <i>Landlord has since confirmed that he is happy for residents to use car park.</i>	ACTION - AD to feedback to Parish Council.	

East Knoyle	Hindon Road	White lines need to painted outside village shop	ACTION – SH to clarify exactly where lines are wanted.	Parish Council also requesting new yellow lines, have advised them of process. All parishes to be offered opportunity to suggest white lines to re-paint in their community.	
Fovant	The Poplars	Parking for residents		Consultation currently underway; tenants are being asked where they would prioritise future investment.	

CATG Actions from 14th December 2012:

Item 14

Issue	Action	By whom?
A30 in Fovant – speed limit changes	Enquire why planned ‘pinch point’ is only in one direction	TG
Weight limit signage in Water Street, Mere	Discuss with Yapps again about sign being installed on side of building	BW
A303/B3089 Junction (Willoughby Hedge)	Speak to garage owners about regular maintenance of vegetation	CC
A303 near Chetcombe Farm, Mere	Clarify with Highways Agency why there is a current gap in central reservation, and request full details of future improvements planned	SH
A30 Shaftesbury Road from Ugford into Wilton	Raise possible costs involved for moving footpath with Burcombe PC.	BW
Community SID	Send compiled community SID list to CS	SH
	Send details for recruiting volunteers to SH, to then advertise on community blogsite	CS / SH
Parking on pavement in Ludwell	Feedback to Parish Council that pub landlord is willing for residents to use his car park	AD
Existing white lines	Request Area Board approves up to £4,000 to be spent on re-painting existing white lines	SH
	Send list of current planned works in the area to SH	CC
	Contact all Parish Councils in order for them to make requests	SH
Broad Chalke, new layby and bus stop	Request Area Board approves £1,500 to be spent on topographical survey	SH
	Confirm contribution from local community	AT
	Order topographical survey once approved	TG
Fovant, Dean Lane, recent crash	Check with Mark Stansby / Steve about whether recommendations already considered in A30 route study	TG
Fovant, on road from Fovant to Fifield Bavant, improved safety warnings	Check accident record database	TG
Barford St Martin, Shaftesbury Road	Parish Council to provide their own assessment of numbers in need of the crossing, and report back to CATG	SS
Bus Route 25, bus timetable	Make enquiries as to availability	TG

East Knoyle, footpath from turnpike	Further enquiries	BW
B3089 Western approach to Teffont	Investigate further	TG
Hedge trimming in Sutton Mandeville	Discuss with Parish Steward	TM
20mph zones	Add to next agenda	SH
Enforcement of mud on roads	Forward details of the offence and how it is enforced	RS

Report to	South West Wiltshire Area Board
Date of Meeting	5 December 2012
Title of Report	Area Board Grants

Purpose of Report

- To ask Councillors to consider 3 applications seeking 2012/13 Community Area Grant Funding.

Application	Amount
Artificial surface for cricket net Applicant: Chilmark Cricket Club	£2,500
Bench seating for playground Applicant: Chilmark Playground Management Committee	£346 – SMALL GRANT
Storage Shed for Village Hall Applicant: Bowerchalke Village Hall	£1,214

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.
- 1.4. South West Wiltshire Area Board has been allocated a 2012/2013 budget of £121,048 for community grants, small grants, community partnership core funding and area board/councillor led initiatives.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.8. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.9. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.

- 1.10. Funding applications will be considered at every Area Board meeting.
- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.12. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.13. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.14. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.15. South West Wiltshire Area Board agreed to delegate powers to the Community Area Manager to make decisions on expenditure of up to £750 in the financial year, 2012/13. This was agreed at the Area Board meeting on 13 June 2012.
- 1.16. A budget ring-fenced for the needs of young people will again be made available in 2012/2013. How this will be allocated will be the decision of the area board.
- 1.17. South West Wiltshire Area Board has a separate Community Area Transport Group (CATG) budget of £17,079 for 2012/13.

Background documents used in the preparation of this Report	<ul style="list-style-type: none"> • Area Board Grant Guidance 2012/13 as presented for delegated decision • Wiltshire Community Plan 2011 – 2026
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There are due to be 6 rounds of funding during 2012/13, including this meeting. The deadline for submitting applications to the Community Area Manager is 4 weeks prior to the meeting. More information is available at: www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the South West Wiltshire Area Board. Grant applications totalling **£4,060** have been received for this meeting.
- 4.2. At the time of writing this report, South West Wiltshire Area Board currently has a balance of **£96,162** remaining for 2012/13.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – "Officer Recommendations".

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
tis/12/014	Chilmark Cricket Club	Artificial surface for cricket net	£2,500

- 8.1.1. Officers are of the opinion that this application meets the 2012/13 grant criteria.
- 8.1.2. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10); this will assist in fostering strong communities by drawing together members of the community through engaging in sport.
- 8.1.3. This project is to install an artificial cricket surface that will guarantee the availability of practice and coaching sessions to residents of Chilmark and surrounding parishes.
- 8.1.4. The cricket club provides an important sporting and social focus for the local community. The success of their junior cricket programme has been emphasised by the club, and poor weather in recent summers has caused some disruption to some of the activities planned.

8.1.5. The Area Board recognises the need to support and enhance local facilities for all the community.

8.1.6. If the Board does not fund this project then the community would continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
tis/12/012	Chilmark Playground Management Committee	Bench seating for playground	£346 – SMALL GRANT

8.1.7. Officers are of the opinion that this application meets the 2012/13 grant criteria.

8.1.8. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as the playground potentially helps to build a stronger and more resilient community, fit for the future.

8.1.9. This project is to install new bench seating within the existing playground area.

8.1.10. At present there is no seating area for those accompanying children to the playground, resulting in adults resting on the equipment instead. New seating will solve this issue, and it is also hoped that it will encourage social interaction between members of the community.

8.1.11. The Area Board recognises the need to support and enhance local facilities for all the community.

8.1.12. If the Board does not fund this project then the community would continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
wil/12/007	Bowerchalke Village Hall	Storage Shed	£1,214

8.1.13. Officers are of the opinion that this application meets the 2012/13 grant criteria.

8.1.14. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as the work of the Village Hall potentially helps to build a stronger and more resilient community, fit for the future.

8.1.15. This project is to construct a large, freestanding, wooden storage shed which will be used to store tables, chairs, modular stage sections and other equipment used at the hall.

8.1.16. The use of the village hall has expanded over the last 2 years, allowing a range of community activities and events to take place, and a new shed will enable future use to be more efficient.

8.1.17. The Area Board recognises the need to support and enhance local facilities for all the community.

8.1.18. If the Area Board does not fund this project then the local community will continue to fundraise.

Appendices:	Appendix 1 Grant application – Chilmark Cricket Club Appendix 2 Small grant application – Chilmark Playground Management Committee Appendix 3 Grant application – Bowerchalke Village Hall
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Stephen Harris, Community Area Manager Tel: 01722 434211 E-mail: stephen.harris@wiltshire.gov.uk
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Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

1. Your organisation or group

Name of organisation	Chilmark Cricket Club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Artificial Surface for the Cricket net primarily to support Junior Cricket		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Junior cricket is thriving but practices & matches have had to be cancelled in several recent years, & especially in 2012 due to poor playing surfaces. The establishment of a guaranteed practice surface will enable us to provide guaranteed practice & coaching sessions, advertised in Chilmark & surrounding villages with confidence, being one of very few regular, organised recreational activities available during the summer. Junior cricket is critical for the continuity of the cricket club & will enhance the sense of community & support the role the cricket club plays in the local rural area.		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Chilmark and surrounding parishes within the Soth West Area Board		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> <input type="checkbox"/>	Date 18/10/2012	No
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> <input type="checkbox"/>	Date 18/10/2012	No

Where will your project take place?	Chilmark Cricket Club, Cleeves Farm, Chilmark
When will your project take place?	Before April 2013
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Chilmark Cricket Club plays an important role, as like a lot of rural communities, the local services are under pressure. The local shops have closed & there is one pub which also serves as the headquarters of the cricket club & a local school 'The Chilmark & Fonthill Bishop Primary School'. The young & elderly without transport cannot leave the village evenings and Sundays as there is a very limited bus service. Many villagers, including children on a Sunday afternoon visit enjoy the cricket and teas on a Sunday afternoon. Management, groundkeeping & teas are provided by a large team of volunteers, and is a vital part of the village life.
How many people will benefit from your project?	100+ people are associated with club
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	Community Project - Increasing recreational & community activities for children & younger persons
Any other information about your project. (Limited to a 1000 characters) The project involves two phases. The first phase - the creation of an artificial net (the subject of this funding application) The second phase - the creation of an artificial wicket on the edge of the square (the subject of separate funding applications to other bodies) To support the continuity and development of Chilmark Cricket Club the Committee has placed a high priority on the installation of an artificially surfaced net, especially to support the junior squad and the local school. This is due to the fact that in the earlier months of the year it has become increasingly more difficult to maintain regular net practice & coaching sessions, due not to rain, but the fact that earlier rain has caused the grass surface to become waterlogged. Chilmark Cricket Club is very active in supporting local Junior Cricket with matches against other teams, running Cricket Tournaments and providing a pitch for School use and is prepared to offer it for other local cricket events. .	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="7"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

From Fund raising activities, donations and grant applications to other funding sources

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The numbers that participate in all activities and a Junior & Senior Level are monitored and it is the role of the Junior Cricket coordinator to collect names and attendees to ensure that all policies as outlined in the Chilmark Cricket Club Constitution and Chilmark Cricket Club - Safeguarding Policy Statement are adhered to.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Sport England

£10,000

£0

Please list with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending: 2011	Month: Dec	Year: 2011
A - Total income:	£5313	
B - Minus total expenditure:	£4878	
Surplus/deficit for year: (A minus B)	£535	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£2500	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Artificial Surface Inst	£5,000	Own fundraising/reserves	c	£2,500
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£5,000	Total Project Income		£2,500
Total project income B		£2,500		
Total project expenditure A		£5,000		
Project shortfall A – B		£2,500		
Grant sought from Wiltshire Council Area Board		£2,500		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 22/10/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))



Small Grant Application Form

2012/2013

For small projects requiring funding - maximum award £350
where total projects costs do not exceed £350

Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED

1. Your organisation or group

Name of organisation	Chilmark Playground Management Committee		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Bench seating for village playground
Please briefly tell us about the project /activity you want to organise and why <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The committee administers a play area located on the village playing field. The playing field was gifted to the children of Chilmark School and village and is held in trust by the Diocesan Board of Education. The play area has a variety of play equipment designed for children under the age of 11 years. We wish to provide simple bench seating for adults accompanying children to the play area.
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	South West Wiltshire
Where will your project take place?	On the play area
When will your project take place?	As soon as the company can complete it.

<p>How will your project benefit your local community?</p> <p><i>Important: This section is limited to 300 characters only (inclusive of spaces).</i></p>	<p>At present, adults are often to be found sitting on the equipment, which is not suitable for adults, and blocks the equipment for children wishing to play. Also sitting together on a bench may encourage social interaction for young parents.</p>
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<p>How many people will benefit from your project?</p>	<p>Everyone who uses the playground.</p>
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<p>Any other information about your project. We particularly wanted to make an improvement to the playground in the Queen's Golden Jubilee year.</p>
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3. Funding

<p>What will be the total cost of your project?</p>	<p>£ 345.68 (£288.06 + VAT of £57.62)</p>
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<p>How much funding are you applying for (maximum £350)?</p>	<p>£ 345.68</p>
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<p>If you are expecting to receive any other funding for your project, please give details</p>	<p>Source of Funding</p>	<p>Amount Applied For</p>	<p>Amount Received</p>
	<p>N/A</p>		

<p>Name of the organisation and the bank account name (but not the number) your grant funding will be paid in to: (Please Note: we cannot pay money into an individual's bank account)</p>	
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4. Declaration (on behalf of organisation or group) – I confirm that...

<p><input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified</p> <p><input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application</p> <p><input checked="" type="checkbox"/> That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.</p> <p><input checked="" type="checkbox"/> I give permission for press and media coverage by Wiltshire Council in relation to this project.</p>

<p>Name:</p> <p>Position in organisation:</p>	<p>Date: 02/10/2012</p>
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Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Bowerchalke Village Hall (Registered Charity No: 305467)		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Storage Shed for Village Hall		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The construction of a large, freestanding, wooden storage shed at the rear of the Bisset Room. It will be used to store tables, chairs, modular stage sections and other equipment used at the hall. Our current storage facilities are now wholly inadequate and this project aims to address this problem.		
In which community area does your project take place? (<i>Please give name – see section 3</i>)	Southwest Wiltshire		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 18/09/2012	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Bowerchalke Village Hall
When will your project take place?	Jan-Feb 2013
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Over the last 2 years, with greater use of the hall for an expanding range of community activities and events, and the acquisition of addition equipment to support them, it has become obvious to both the committee and residents that our existing storage facilities are simply inadequate. This has become a significant factor, hampering the efficient delivery of our services. The new shed will solve this problem, enabling activities and events to be laid on much more efficiently.
How many people will benefit from your project?	450
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	We do not yet have a formal Community Plan, but the Parish Council and Village Hall Committee agree this project is a key objective for early 2013.
Any other information about your project. (Limited to a 1000 characters)	
<p>We have approached 2 local contractors to quote for the shed construction work. We believe the bid from CRD Services of Bowerchalke offers the best value for money. The other quotation was slightly higher. We will get the electrical work done by JHM Electrical Contractors of Wilton, who have given us good service previously. To save money, we will clear and prepare the site ourselves, although we will need to buy some shingle. These 3 (emailed) quotations have been cut/pasted into the attached Supporting Information sheet. Although the Parish Council have given us funding support for other Village Hall projects, we have not approached them for help with this one, because their currently available resources are already committed to a separate, bus shelter project.</p>	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N/A; this is a single phase project that requires one funding allocation. Once implemented, it requires only minimal maintenance expenditure that will be funded from the hall's routine income.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We will receive direct feedback from our residents, whom we consult on a regular basis. Many have urged the committee to get a storage shed built, because our current storage facilities are now wholly inadequate, with equipment and stores having to be kept in rooms inside the hall that we use for community activities.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: December	Year: 2011
A - Total income:	£18,501.59	
B - Minus total expenditure:	£15,153.23	
Surplus/deficit for year: (A minus B)	£3,348.36 (surplus)	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£7,929.56 (on 31 December 2011)	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Construction of shed	£2,142	Own fundraising/reserves	C	£1,215
Shingle (site prep)	£107			£
Electrical work	£180	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£2,429	Total Project Income		£1,215
Total project income B		£1,215		
Total project expenditure A		£2,429		
Project shortfall A – B		£1,214		
Grant sought from Wiltshire Council Area Board		£1,214		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 07/11/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

SOUTH WEST WILTSHIRE AREA BOARD

Item 16

Please note: this is a working document which is subject to change due to availability of relevant Officers/Partners and relevant time scales.

Date	Cabinet Member Attending	Location	Area Board Agenda Main Items
6 February 2013	Cllr Jane Scott, Leader	Grove Buildings Mere	<ul style="list-style-type: none"> • Wiltshire Fire & Rescue Integrated Risk Management Plan • Wiltshire Online, connectivity and provision - Update • Matters Arising <p>Standard items including Partner and Parish Council Updates, Local Issues and Community Area Grants.</p>
5 June 2013	TBC	TBC	<ul style="list-style-type: none"> • Election of a Chairman • Election of a Vice-Chairman • Nomination of Representatives to Outside Bodies <p>Standard items including Partner and Parish Council Updates, Local Issues and Community Area Grants</p>

Community Area Manager: Stephen Harris (Stephen.harris@wiltshire.gov.uk)
 Democratic Services Officer: Lisa Moore (lisa.moore@wiltshire.gov.uk)
 Service Director: Mark Stone (mark.stone@wiltshire.gov.uk)

